



Contract Instructor Teaching Opportunities Summer 2024

Pursuant to Articles 15 to 18 of the CUPE 4600 Unit 2 Collective Agreement, and subject to both budgetary and administrative approvals, applications are invited from members of the CUPE 4600-2 bargaining unit and other interested persons to teach the following School of Linguistics and Language Studies courses during the 2024 Summer term. Please note that the University reserves the right to cancel any courses with insufficient registration.

The modality of this course is determined by the University (in-person, online, or hybrid).

A note to all applicants: As per Articles 16.3 and 16.4 in the CUPE 4600 (Unit 2) Collective Agreement, the posted vacancies listed above are first offered to applicants meeting the incumbency criterion. A link to the current CUPE 4600 (Unit 2) Collective Agreement can be found at the Academic Staff Agreements webpage on the Carleton University website. <https://carleton.ca/hr/labour-relations/>

For positions in **CCDP**, the required minimum qualification is an MA in an appropriate field (Applied Linguistics, Communication, Writing Studies); however, a PhD in an appropriate field will normally count as a superior qualification. Some successful university teaching experience is also required as is native or near-native proficiency in English. Because our School highly values the in-house generation of curricular content, a desired qualification is experience developing curricular content and assessment tools, and workplace experience in the field of technical communications.

Application Procedures and Deadlines:

All applicants must apply to the Department Head in writing and indicate each course for which they wish to be considered by **April 30, 2024:**

1. Please apply via email to Dr. Michael Rodgers, Director, School of Linguistics and Language Studies, at SLALSCIApplications@cunet.carleton.ca
2. All applications must include an up-to-date CV, including a complete listing of all courses taught within CUPE 4600 Unit 2 bargaining unit at Carleton University.
3. Please list courses you wish to be considered for (as available on the Contract Instructor Teaching Opportunities listed above) in ranked order of preference.
4. If you are applying for courses under more than one course code, **you must send separate messages for each course code**, as applications are filed by course code (e.g., ALDS, ARAB, ASLA, CCDP, etc.). For example, if you are applying for both LING and SPAN,



you must send two separate messages with relevant application materials. In the subject line, please indicate: “Expression of interest: COURSE CODE” (e.g., “Expression of interest: ESLA”; “Expression of interest: LING”; “Expression of interest: ARAB”).

As per Article 15.3 of the current CUPE 4600 Unit 2 Collective Agreement, applicants are required to submit an up-to-date CV, including a complete listing of all courses taught within the CUPE 4600 Unit 2 bargaining unit at Carleton University.

Candidates who have already contacted the department and submitted a CV recently need only indicate their interest in particular courses. NOTE: When applying to classes for which they have incumbency, applicants shall not be required to (re)submit documentation beyond their updated CV.

Carleton University is strongly committed to fostering diversity within its community as a source of excellence, cultural enrichment and social strength. We welcome those who would contribute to the further diversification of our University including but not limited to women, persons with disabilities, visible minorities, Aboriginal peoples, and persons of any sexual orientation or gender identity.

Summer 2024 Courses

Course	Subject	Term	Format	Enrolment	Anticipated TA Support
CCDP 2100	Communication Skills for B.Eng	July-August	Online	30	0

A note to all applicants: As per Articles 16.3 and 16.4 in the CUPE 4600 (Unit 2) Collective Agreement, the posted vacancies listed above are first offered to applicants meeting the incumbency criterion. A link to the current CUPE 4600 (Unit 2) Collective Agreement can be found at the Academic Staff Agreements webpage on the Carleton University website.