



### **Contract Instructor Teaching Opportunities Summer 2025**

Pursuant to Articles 15 to 18 of the CUPE 4600 Unit 2 Collective Agreement, and subject to both budgetary and administrative approvals, applications are invited from members of the CUPE 4600-2 bargaining unit and other interested persons to teach the following School of Linguistics and Language Studies courses during the 2024 Summer term. Please note that the University reserves the right to cancel any courses with insufficient registration.

*The modality of this course is determined by the University (in-person, online, or hybrid).*

A note to all applicants: As per Articles 16.3 and 16.4 in the CUPE 4600 (Unit 2) Collective Agreement, the posted vacancies listed above are first offered to applicants meeting the incumbency criterion. A link to the current CUPE 4600 (Unit 2) Collective Agreement can be found at the Academic Staff Agreements webpage on the Carleton University website. <https://carleton.ca/hr/labour-relations/>

For positions in **Linguistics** and **Applied Linguistics and Discourse Studies** the required minimum qualifications are a PhD in an appropriate field (usually Linguistics and Applied Linguistics and/or Discourse Studies, respectively) and some successful university teaching experience related to the appropriate field. A desired qualification is experience in course development, including assessment tools.

For positions in **Modern Languages** (other than American Sign Language and Indigenous languages – see below), the required minimum qualifications are an MA in an appropriate field (relevant to the language in question); however, a PhD in an appropriate field will normally count as a superior qualification. Given the nature of our programs, a degree specialization in language pedagogy or applied linguistics will normally be considered as more relevant to the position than a degree in literary and/or cultural studies. Some successful university teaching experience is also required, as is native or near-native proficiency in the language. Because our School highly values the in-house generation of curricular content, a desired qualification is experience developing curricular content and assessment tools.

For **American Sign Language** and **Indigenous Languages**, alternative educational achievement and professional experience (including community-based achievements and experience) may be considered.

For positions in **ESLA**, the required minimum qualification is an MA in an appropriate field (Applied Linguistics or Second Language Education, with a focus on English language pedagogy); however, a PhD in an appropriate field will normally count as a superior qualification. Some successful university teaching experience is also required as is native or near-native proficiency



in English. Because our School highly values the in-house generation of curricular content, a desired qualification is experience developing curricular content and assessment tools.

For positions in **CCDP**, the required minimum qualification is an MA in an appropriate field (Applied Linguistics, Communication, Writing Studies); however, a PhD in an appropriate field will normally count as a superior qualification. Some successful university teaching experience is also required as is native or near-native proficiency in English. Because our School highly values the in-house generation of curricular content, a desired qualification is experience developing curricular content and assessment tools, and workplace experience in the field of technical communications.

For positions in **ECMP**, the required minimum qualification is an MA in an appropriate field (Applied Linguistics, Communication, Writing Studies, Engineering); however, a PhD in an appropriate field will normally count as a superior qualification. Some successful university teaching experience is required as is native or near-native proficiency in English. Required assets also include: engineering workplace experience, knowledge of current engineering workplace communication, and experience with creation of curricular content and assessment tools.

#### **Application Procedures and Deadlines:**

All applicants must apply to the Department Head in writing and indicate each course for which they wish to be considered by **January 19, 2025**:

1. Please apply via email to Dr. Michael Rodgers, Director, School of Linguistics and Language Studies, at [SLALSCIApplications@cunet.carleton.ca](mailto:SLALSCIApplications@cunet.carleton.ca)
2. All applications **must** include an up-to-date CV, including a complete listing of all courses taught within CUPE 4600 Unit 2 bargaining unit at Carleton University.
3. Please list courses you wish to be considered for (as available on the Contract Instructor Teaching Opportunities listed above) in ranked order of preference.
4. If you are applying for courses under more than one course code, **you must send separate messages for each course code**, as applications are filed by course code (e.g., ALDS, ARAB, ASLA, CCDP, etc.). For example, if you are applying for both LING and SPAN, you must send two separate messages with relevant application materials. In the subject line, please indicate: "Expression of interest: COURSE CODE" (e.g., "Expression of interest: ESLA"; "Expression of interest: LING"; "Expression of interest: ARAB").

As per article 15.3 of the current CUPE 4600 Unit 2 Collective Agreement, all applicants must apply to the Academic Department Head in writing and in relation to each course for which they wish to be considered. All applications must include an up to date CV, including a complete listing



of all courses taught within the CUPE 4600 (Unit 2) bargaining unit at Carleton University. Applicants shall not be required to submit more than one (1) CV to each department. Other required documents must be relevant to judge qualifications and should not require applicants to provide details as to how they would shape or teach the course. When applying to classes for which they have incumbency, applicants shall not be required to (re)submit documentation beyond their updated CV.

Carleton University is strongly committed to fostering diversity within its community as a source of excellence, cultural enrichment and social strength. We welcome those who would contribute to the further diversification of our University including but not limited to women, persons with disabilities, visible minorities, Aboriginal peoples, and persons of any sexual orientation or gender identity.

### Summer 2025 Courses

#### **CCDP 2100 [0.5 credit] Communication Skills for Engineering Students**

Development of competence in professional written and oral communication in engineering. Focus on written documents (proposals, technical explanations, research reports, summaries) and oral presentations. Attendance is mandatory.

Term:	May - June	Designated Modality:	In Person
Anticipated Enrollment:	30	Anticipated TA Support*:	No

#### **CCDP 2100 [0.5 credit] Communication Skills for Engineering Students (multiple sections)**

Development of competence in professional written and oral communication in engineering. Focus on written documents (proposals, technical explanations, research reports, summaries) and oral presentations. Attendance is mandatory.

Term:	May - June	Designated Modality:	Online
Anticipated Enrollment:	30	Anticipated TA Support*:	No

#### **ESLA 1900 A [1.0 credit] Advanced English as a Second Language for Academic Purposes**

For students needing further refinement of academic English. Analysis and synthesis of academic texts and consolidation of academic language and research practices. Attendance and participation are compulsory. Six hours a week.

Term:	May - August	Designated Modality:	Online
Anticipated Enrollment:	30	Anticipated TA Support*:	No



**LANG 1010 A [0.5 credit] Introduction to a Language I**

Introductory study of a selected language. Oral skills; basic reading and writing skills. The language taught will vary from year to year. Compulsory attendance. Seminars four hours a week.

Term:	July – August	Designated Modality:	In Person
Anticipated Enrollment:	30	Anticipated TA Support*:	No

\*Please note that anticipated TA support is based on anticipated enrollment and may change based on actual enrollment in a course.

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