

**CARLETON UNIVERSITY  
DEPARTMENT OF SOCIOLOGY AND ANTHROPOLOGY**

**SOCI 6002  
2023-2024 FALL AND WINTER  
DOCTORAL SEMINAR**

**PRELIMINARY COURSE OUTLINE (20220817)**

Looking forward to working with you! ☺

**Instructor:** Dr. Xiaobei Chen (she/her)

**Email:** [xiaobei.chen@carleton.ca](mailto:xiaobei.chen@carleton.ca) (preferred)

**Office:** Loeb B759

**Phone Number:** (613) 5202600 x 3990

**Office Hours:** by appointment

**Classes:** Fridays 11:35am – 2:25pm typically we meet as a class once or twice each month.

**Pre-requisites & Precluded Courses:** N.A.

---

In this course, you are expected to learn from your texts, your teacher and from one another. This requires striving towards understanding each other but it does not imply striving towards finding agreement. Our class will be racially, religiously, politically, culturally, generationally, and economically diverse. We will be of different gender identifications and sexual orientations and our lived experiences and reactions to the course material will reflect this diversity. Sharing our perspectives and interpretations on the course material will enhance everyone's learning experience and you are encouraged to openly express any disagreements with the authors you will read, with your fellow classmates, or with the Professor in the different participation fora that are available for this course. However, you are expected to conduct yourself in such a way that shows the utmost respect to others who may – or may not – share your views. Derogatory comments and hateful behavior towards others (and their views) will not be tolerated.

Carleton University acknowledges the location of its campus on the traditional, unceded territories of the Algonquin nation. In doing so, Carleton acknowledges it has a responsibility to the Algonquin people and a responsibility to adhere to Algonquin cultural protocols.

**COURSE DESCRIPTION**

This course seeks to develop doctoral students' self-awareness and skills as sociological scholars and writers. At the end of the course, we will have accomplished a lot, which includes: consciously transitioning from students to scholars, furthering your understanding of philosophical underpinnings of sociological research as scholars, developing skills in reviewing literatures and carving out a space for your projects, writing grant applications, managing research work, scholarly writing and presenting.

**Reading (s)/Textbook (s):**

- Barbara Kamler and Pat Thomson. 2014. *Helping Doctoral Students Write*. (the library has an older edition which is quite different)
- David Baronov. 2012. *The Conceptual Foundations of Social Research Methods*. (available online through Carleton library)
- A selection of book chapters, articles, podcasts may be shared through an online folder.

**ASSIGNMENTS****Assignment #1 Reflections 20%**

Length: 3 pages, double spaced. **Due Monday December 4, 2023.**

**Assignment #2 Comprehensive paper proposal 20%**

- 1) Identify the “territory” of literature
- 2) Identify the “niche”

Length: 3 pages, double spaced. **Due Monday February 12, 2023.**

**Assignment #3 Comprehensive paper early draft 20%**

- 1) Elaborate on the “territory” and the “niche”
- 2) Develop a working argument
- 3) Develop a relatively fleshed out outline of the paper

Length: 5 pages, double spaced. **Due Monday April 1, 2023.**

**Assignment #4 Comprehensive paper 40%**

Length: 25 pages, double spaced. **Due Monday April 25, 2023.**

In accordance with the Carleton University Undergraduate Calendar Regulations, the letter grades assigned in this course will have the following percentage equivalents:

A+ = 90-100	B+ = 77-79	C+ = 67-69	D+ = 57-59
A = 85-89	B = 73-76	C = 63-66	D = 53-56
A - = 80-84	B - = 70-72	C - = 60-62	D - = 50-52
F = Below 50	WDN = Withdrawn from the course	DEF = Deferred	

**CLASS SCHEDULE****Fall term****September 8 Class 1: Writing the doctorate**

Sociology PhD Handbook – read carefully!

Barbara Kamler and Pat Thomson. 2014. *Helping Doctoral Students Write*.

- Chapter 1 Putting doctoral writing centre stage

- Chapter 2 Writing the doctorate, writing the scholar
- A section of Chapter 7 Structuring the dissertation argument -- Creating a Research Space (CARS): a territory and a niche.

## **September 15 Class 2: Workshop on SSHRC scholarship application**

### **October 6 Class 3: Understanding Canadian Sociology Sociologically**

Guppy, N, and A. Bruce Arai. "Teaching Sociology: Comparing Undergraduate Curricula in the United States and in English Canada." *Teaching sociology* 22.3 (1994): 217–230.

Fournier, Marcel. 2001. "Quebec Sociology and Quebec Society: The Construction of a Collective Identity." *Canadian Journal of Sociology*. 26(3): 333-347.

Carroll, William K. 2016. "The Rich Ambiguity of Political Sociology in Canada." *Canadian Review of Sociology*. 53 (3): 346-350.

Henry et al. 2017 *The Equity Myth: Racialization and Indigeneity at Canadian Universities*. Chapter 1.

Watts, Vanessa, Gregory Hooks and Neil McLaughlin. 2020. "A Troubling Presence: Indigeneity in English-Language Canadian Sociology." *Canadian Review of Sociology* 57(1): 7-33.

### **October 20 Class 4: Intellectual biography**

CRStal Radio: Podcast of the *Canadian Review of Sociology*, conversation with Dr. Carl E. James. <https://www.crstalradio.com>

Guest presentations by sociology faculty (to be confirmed)

### **November 3 Class 5: Philosophical foundations of social research**

David Baronov. 2012. *The Conceptual Foundations of Social Research Methods*.

A combination of speed reading of all chapters and close reading of select chapters.

### **December 1 Class 6: How to work with literatures and write literature reviews**

Guest presentations by sociology faculty (to be confirmed)

Workshop on reflections

Assignment #1 Reflections 20%

Length: 3 pages, double spaced. **Due December 4, 2023.**

## **WINTER TERM**

### **January 12 Class 7: Writing comprehensive papers**

Kamler and Thomson. 2014. *Helping Doctoral Students Write*.

- Chapter 3 Persuading an octopus into a jar
- Chapter 4 Getting on top of the research literature

### **January 26 Class 8: Contextualizing the personal in your research**

Kamler and Thomson. *Helping Doctoral Students Write*.

- Chapter 5 Reconsidering the personal.

Workshop: taking account of your writing biography

Workshop: balancing passion for your topic and reflexivity

“A reflexive scholar is one who applies to their own work the same critical stance, the same interrogative questions, and the same refusal to take things for granted as they do with their research data.” (Kamler and Thomson, p.75)

### **February 9 Class 9: How to work with literatures and write literature reviews; workshop**

Guest presentations by sociology faculty (to be confirmed)

Workshop on comprehensive paper proposal

Assignment #2 Comprehensive paper proposal 20%

- 1) Identify the “territory” of literature
- 2) Identify the “niche”

Length: 3 pages, double spaced. **Due February 12, 2023.**

### **March 1 Class 10: Manage research work**

- Library research
- Research ethics
- Other aspects of research work

### **March 29 Class 11: Workshop on comprehensive early draft**

Workshop on comprehensive early draft

Assignment #3 Comprehensive paper early draft 20%

- 1) Elaborate on the “territory” and the “niche”
- 2) Develop a working argument
- 3) Develop a relatively fleshed out outline of the paper

Length: 5 pages, double spaced. **Due April 1, 2023.**

### **April 21 Class 12: Workshop on comprehensive paper**

Workshop on comprehensive paper

Assignment #4 Comprehensive paper 40%

Length: 25 pages, double spaced. **Due April 24, 2023.**

---

### **Academic Regulations, Accommodations, Plagiarism, Etc.**

University rules regarding registration, withdrawal, appealing marks, and most anything else you might need to know can be found on the university's website, here:

<https://calendar.carleton.ca/undergrad/regulations/academicregulationsoftheuniversity/>

You may need special arrangements to meet your academic obligations during the term. For an accommodation request, the processes are as follows:

#### **Academic Accommodations for Students with Disabilities**

The Paul Menton Centre for Students with Disabilities (PMC) provides services to students with Learning Disabilities (LD), psychiatric/mental health disabilities, Attention Deficit Hyperactivity Disorder (ADHD), Autism Spectrum Disorders (ASD), chronic medical conditions, and impairments in mobility, hearing, and vision. If you have a disability requiring academic accommodations in this course, please contact PMC at **613-520-6608** or **[pmc@carleton.ca](mailto:pmc@carleton.ca)** for a formal evaluation. If you are already registered with the PMC, contact your PMC coordinator to send your ***Letter of Accommodation*** at the beginning of the term, and no later than two weeks before the first in-class scheduled test or exam requiring accommodation (*if applicable*).

\*The deadline for contacting the Paul Menton Centre regarding accommodation for December full fall and late fall examinations and fall/winter midterm examinations is November 15, 2023.

#### **For Religious Obligations:**

Please contact your instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details, visit the Equity Services website: [www.carleton.ca/equity/wp-content/uploads/Student-Guide-to-Academic-Accommodation.pdf](http://www.carleton.ca/equity/wp-content/uploads/Student-Guide-to-Academic-Accommodation.pdf)

#### **For Pregnancy:**

Please contact your instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details, visit the Equity Services website: [www.carleton.ca/equity/wp-content/uploads/Student-Guide-to-Academic-Accommodation.pdf](http://www.carleton.ca/equity/wp-content/uploads/Student-Guide-to-Academic-Accommodation.pdf)

### **For Survivors of Sexual Violence**

As a community, Carleton University is committed to maintaining a positive learning, working and living environment where sexual violence will not be tolerated, and where survivors are supported through academic accommodations as per Carleton's Sexual Violence Policy. For more information about the services available at the university and to obtain information about sexual violence and/or support, visit: [www.carleton.ca/sexual-violence-support](http://www.carleton.ca/sexual-violence-support)

### **Accommodation for Student Activities**

Carleton University recognizes the substantial benefits, both to the individual student and for the university, that result from a student participating in activities beyond the classroom experience. Reasonable accommodation must be provided to students who compete or perform at the national or international level. Please contact your instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. <https://carleton.ca/senate/wp-content/uploads/Accommodation-for-Student-Activities-1.pdf>

### **Plagiarism**

Plagiarism is the passing off of someone else's work as your own and is a serious academic offence. For the details of what constitutes plagiarism, the potential penalties and the procedures refer to the section on Instructional Offences in the Undergraduate Calendar. Students are expected to familiarize themselves with and follow the Carleton University Student Academic Integrity Policy (See <https://carleton.ca/registrar/academic-integrity/>). The Policy is strictly enforced and is binding on all students. Academic dishonesty in any form will not be tolerated. Students who infringe the Policy may be subject to one of several penalties.

### **What are the Penalties for Plagiarism?**

A student found to have plagiarized an assignment may be subject to one of several penalties including but not limited to: a grade of zero, a failure or a reduced grade for the piece of academic work; reduction of final grade in the course; completion of a remediation process; resubmission of academic work; withdrawal from course(s); suspension from a program of study; a letter of reprimand.

### **What are the Procedures?**

All allegations of plagiarism are reported to the faculty of Dean of FASS and Management. Documentation is prepared by instructors and departmental chairs. The Dean writes to the student and the University Ombudsperson about the alleged plagiarism. The Dean reviews the allegation. If it is not resolved at this level then it is referred to a tribunal appointed by the Senate.

---

### **Assistance for Students:**

Academic and Career Development Services: <https://carleton.ca/career/>

Writing Services: <http://www.carleton.ca/csas/writing-services/>

Peer Assisted Study Sessions (PASS): <https://carleton.ca/csas/group-support/pass/>

---

### **Important Information:**

- Student or professor materials created for this course (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the author(s). They are intended for personal use and may not be reproduced or redistributed without prior written consent of the author(s).
  - Students must always retain a hard copy of all work that is submitted.
  - Standing in a course is determined by the course instructor subject to the approval of the Faculty Dean. This means that grades submitted by the instructor may be subject to revision. No grades are final until they have been approved by the Dean.
  - Carleton University is committed to protecting the privacy of those who study or work here (currently and formerly). To that end, Carleton's Privacy Office seeks to encourage the implementation of the privacy provisions of Ontario's *Freedom of Information and Protection of Privacy Act* (FIPPA) within the university.
  - In accordance with FIPPA, please ensure all communication with staff/faculty is via your Carleton email account. To get your Carleton Email you will need to activate your [MyCarletonOne account](#) through Carleton Central. Once you have activated your MyCarletonOne account, log into the [MyCarleton Portal](#).
  - Please note that you will be able to link your MyCarletonOne account to other non-MyCarletonOne accounts and receive emails from us. However, for us to respond to your emails, we need to see your full name, CU ID, and the email must be written from your valid MyCarletonOne address. Therefore, it would be easier to respond to your inquiries if you would send all email from your connect account. If you do not have or have yet to activate this account, you may wish to do so by visiting <https://students.carleton.ca/>
- 

#### Important Dates and Deadlines: Fall 2023

August 29, 2023:	Deadline for course outlines to be made available to students registered in full fall, early fall, and fall/winter courses.
September 1, 2023:	Last day for receipt of applications from potential fall (November) graduates.
September 4, 2023:	Statutory holiday. University closed.
September 5, 2023:	Academic orientation (undergraduate and graduate students).
	Orientation for new Teaching Assistants.
	All new students are expected to be on campus. Class and laboratory preparations, departmental introductions for students, and other academic preparation activities will be held.
September 6, 2023:	Fall term begins. Full fall, early fall, and fall/winter classes begin.

- September 12, 2023: Last day for registration and course changes (including auditing) in early fall courses.
- September 19, 2023: Last day for registration and course changes (including auditing) in full fall, late fall, and fall/winter courses.
- Last day to withdraw from early fall courses with a full fee adjustment.
- Graduate students who have not electronically submitted their final thesis copy to the Faculty of Graduate and Postdoctoral Affairs will not be eligible to graduate in fall 2023 and must register for the fall 2023 term.
- September 22-24, 2023: Full summer and late summer term deferred final examinations will be held.
- September 30, 2023: Last day to withdraw from full fall and fall/winter courses with a full fee adjustment.
- October 1, 2023: Last day for academic withdrawal from early fall courses.
- Last day to request Formal Examination Accommodations for Oct/Nov final examinations from the Paul Menton Centre for Students with Disabilities. Note that it may not be possible to fulfil accommodation requests received after the specified deadlines.
- October 6, 2023: December examination schedule (fall term final and fall/winter mid-terms) available online.
- October 9, 2023: Statutory holiday. University closed.
- October 13, 2023: Last day for summative tests or examinations, or formative tests or examinations totaling more than 15% of the final grade, in early fall term undergraduate courses, before the official Oct/Nov final examination period (see examination regulations in the Academic Regulations of the University section of the Undergraduate Calendar/General Regulations of the Graduate Calendar).
- October 15, 2023: Last day for receipt of applications for admission to an undergraduate degree program for the winter term from applicants whose documents originate from outside Canada or the United States.
- October 20, 2023: Last day of early fall classes.
- Last day for final take-home examinations to be assigned in early fall courses, with the exception of those conforming to the examination regulations in the Academic regulations of the University section of the Undergraduate Calendar/General Regulations of the Graduate Calendar.



- Last day that can be specified by a course instructor as a due date for term work for early fall courses.
- October 23, 2023: Deadline for course outlines to be made available to students registered in late fall courses.
- October 23-27, 2023: Fall break, no classes.
- October 28-29,  
November 4-5, 2023: Final examinations in early fall undergraduate courses will be held.
- October 30, 2023: Late fall classes begin.
- November 10, 2023: Last day to withdraw from late fall term courses with a full fee adjustment.
- November 15, 2023: Last day for academic withdrawal from full fall and late fall courses.
- Last day to request Formal Examination Accommodations for December full fall and late fall examinations and fall/winter midterm examinations from the Paul Menton Centre for Students with Disabilities. Note that it may not be possible to fulfil accommodation requests received after the specified deadlines.
- Last day for receipt of applications for admission to an undergraduate degree program for the winter term.
- November 17-19, 2023: Early fall undergraduate deferred final examinations will be held.
- November 24, 2023: Last day for summative tests or examinations, or formative tests or examinations totaling more than 15% of the final grade, in full fall term or fall/winter undergraduate courses, before the official December final examination period (see examination regulations in the Academic Regulations of the University section of the Undergraduate Calendar/General Regulations of the Graduate Calendar).
- December 1, 2023: Last day for receipt of applications from potential winter (February) graduates.
- Last day for graduate students to submit their supervisor-approved thesis, in examinable form to the department.
- Last day for summative tests or examinations, or formative tests or examinations totaling more than 15% of the final grade, in late fall term undergraduate courses, before the official final examination period (see examination regulations in the Academic Regulations of the University section of the Undergraduate Calendar/General Regulations of the Graduate Calendar).
- December 8, 2023: Fall term ends.

Last day of full fall and late fall classes.

Classes follow a Monday schedule.

Last day for final take-home examinations to be assigned, with the exception of those conforming to the examination regulations in the Academic Regulations of the University section of the Undergraduate Calendar/General Regulations of the Graduate Calendar.

Last day that can be specified by an instructor as a due date for term work for full and late fall courses.

Last day for receipt of applications for undergraduate degree program transfers for winter term.

December 9, 2023: No classes or examinations take place.

December 10-22, 2023: Final examinations in full fall and late fall courses and mid-term examinations in fall/winter courses will be held. Examinations are normally held all seven days of the week.

December 22, 2023: All final take-home examinations are due on this day, with the exception of those conforming to the examination regulations in the Academic Regulations of the University section of the Undergraduate Calendar/General Regulations of the Graduate Calendar.

December 25,  
2023 through  
January 3, 2024  
inclusive: University closed.

January 1, 2024: Deadline for course outlines to be made available to students registered in full winter and early winter term courses.

January 4, 2024: University reopens.

January 8, 2024: Winter term begins. Full winter and early winter classes begin.

January 12, 2024: Last day for registration and course changes (including auditing) in early winter courses.

January 19, 2024: Last day for registration and course changes (including auditing) in full winter and late winter courses.

Last day to withdraw from early winter courses with a full fee adjustment.

Graduate students who have not electronically submitted their final thesis copy to the Faculty of Graduate and Postdoctoral Affairs will not be eligible to graduate in winter 2024 and must register for the winter 2024 term.

January 26-28,

February 3-5, 2024: Full fall and late fall term deferred final examinations will be held.

January 31, 2024: Last day to withdraw from full winter courses and the winter portion of fall/winter courses with a full fee adjustment.

February 1, 2024: Last day for academic withdrawal from early winter courses.

Last day to request Formal Examination Accommodations for Feb/Mar final examinations from the Paul Menton Centre for Students with Disabilities. Note that it may not be possible to fulfil accommodation requests received after the specified deadlines.

February 9, 2024: Last day for summative tests or examinations, or formative tests or examinations totaling more than 15% of the final grade, in early winter term undergraduate courses, before the official Feb/Mar final examination period (see examination regulations in the Academic Regulations of the University section of the Undergraduate Calendar/General Regulations of the Graduate Calendar).

February 16, 2024: Last day of early winter classes.

Last day for final take-home examinations to be assigned in early winter courses, with the exception of those conforming to the examination regulations in the Academic Regulations of the University section of the Undergraduate Calendar/General Regulations of the Graduate Calendar.

Last day that can be specified by an instructor as a due date for term work for early winter courses.

April examination schedule available online.

February 19, 2024: Statutory holiday. University closed.

Deadline for course outlines to be made available to students registered in late winter courses.

February 19-23, 2024: Winter break, no classes.

February 24-25,

March 2-3, 2024: Final examinations in early winter undergraduate courses will be held.

February 26, 2024: Late winter classes begin.

March 1, 2024: Last day for receipt of applications to Bachelor of Architecture, Bachelor of Industrial Design, Bachelor of Information Technology (Interactive Multimedia and Design), Bachelor of Music and Bachelor of Social Work degree programs for the fall/winter session.

Last day for receipt of applications for admission to an undergraduate program for the summer term.

Last day for receipt of applications for admission from candidates who wish to be guaranteed consideration for financial assistance (including Carleton fellowships, scholarships and teaching assistantships) administered by Carleton University. Candidates whose applications are received after the March 1 deadline may be considered for the award of a fellowship, scholarship or teaching assistantship (Graduate students only).

March 8, 2024: Last day to withdraw from late winter term courses with a full fee adjustment.

March 15, 2024: Last day for academic withdrawal from full winter, late winter, and fall/winter courses.

Last day to request Formal Examination Accommodations for April full winter, late winter and fall/winter final examinations from the Paul Menton Centre for Students with Disabilities. Note, that it may not be possible to fulfil accommodation requests received after the specified deadlines.

March 15-17, 2024: Early winter undergraduate deferred final examinations will be held.

March 27, 2024: Last day to for summative tests or examinations, or formative tests or examinations totaling more than 15% of the final grade, in full winter term or fall/winter undergraduate courses, before the official April final examination period (see examination regulations in the Academic Regulations of the University section of the Undergraduate Calendar/General Regulations of the Graduate Calendar).

March 29, 2024: Statutory holiday. University closed.

April 1, 2024: Last day for graduate students to submit their supervisor-approved thesis, in examinable form to the department.

Last day for receipt of applications for admission to an undergraduate degree program for the fall/winter session from applicants whose documents originate from outside Canada or the United States, except for applications due March 1.

Last day for receipt of applications from the potential spring (June) graduates.

April 3, 2024: Last day for summative tests or examinations, or formative tests or examinations totaling more than 15% of the final grade, in late winter term undergraduate courses, before the official final examination period (see examination regulations in the Academic Regulations of the University section of the Undergraduate Calendar/General Regulations of the Graduate Calendar).

April 10, 2024: Winter term ends.

Last day of full winter, late winter, and fall/winter classes.

Classes follow a Friday schedule.

Last day for final take-home examinations to be assigned, with the exception of those conforming to the examination regulations in the Academic Regulations of the University section of the Undergraduate Calendar/General Regulations of the Graduate Calendar.

Last day that can be specified by an instructor as a due date for term work for full winter and late winter courses.

- |                    |   |
|--------------------|---|
| April 11-12, 2024: | No classes or examinations take place.  |
| April 13-25, 2024: | Final examinations in full winter, late winter, and fall/winter courses will be held. Examinations are normally held all seven days of the week.  |
| April 25, 2024:    | All final take-home examinations are due on this day, with the exception of those conforming to the examination regulations in the Academic Regulations of the University section of the Undergraduate Calendar/General Regulations of the Graduate Calendar. |
| May 1, 2024:       | Last day for receipt of applications for undergraduate internal degree transfers to allow for registration for the summer session.  |
| May 10, 2024:      | Graduate students who have not electronically submitted their final thesis copy to the Faculty of Graduate and Postdoctoral Affairs will not be eligible to graduate in spring 2024 and must register for the summer 2024 term.                               |
| May 17-29, 2024:   | Full winter, late winter, and fall/winter deferred final examinations will be held.   |
| June 1, 2024:      | Last day for receipt of applications for admission to an undergraduate program for the fall/winter session except for applications due March 1 or April 1.  |
| June 15, 2024:     | Last day for receipt of applications for undergraduate degree program transfers for the fall term.  |

