

CARLETON UNIVERSITY
DEPARTMENT OF SOCIOLOGY AND ANTHROPOLOGY
SOCI 2000 A
SUMMER 2024
FOUNDATIONS OF SOCIOLOGICAL INQUIRY

Instructor: Professor Steven Prus

Office Hours: Tuesday 1:30-2:30pm (or by appointment)

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Method of Delivery: Online Synchronous.

Course Description and Objectives:

This course is an introduction to sociological inquiry or the systematic study of individual behaviour within social groups and of society as a whole and social institutions. It examines all the stages of the research process from formulating questions, selecting appropriate methods, and analyzing data and reporting findings. Topics include the: foundations and nature of social research; relationship between theory and data; techniques for the collection and analysis of quantitative and qualitative data; and research ethics.

The course will prepare students to critically evaluate and carry-out independent social research and for more advanced courses in research methods. The two-hour lecture (per class) is designed to provide an essential understanding of these topics. The lecture is followed by a one-hour tutorial as needed.

Lectures, tutorials, tests, and office hours will be delivered synchronously (in real-time) through Zoom's video conferencing platform at: <https://zoom.us/j/2288825844>

Learning Outcomes:

Generate a research question and plan;

Explain the relationship between theory and data;

Understand the nature of quantitative research (e.g., experimental, survey) methods and data analyses;

Describe research methods (e.g., unstructured, semi-structured interviews) used to collect qualitative data;

Assess ethical aspects of a research project.

Required Textbook (available at the Carleton University bookstore)

Edward Bell, et al., 2022. Social Research Methods, 6th Edition. Toronto: Oxford University Press.

Class Schedule: Live lecture/tutorial on Tuesday and Thursday 2:35-5:25pm

Course Requirements & Methods of Evaluation:

Assessment *	Weight
Quiz (May 14 at 4:05-4:25pm)	10%
Test 1 (May 21 at 2:35-4:05pm)	20%
Test 2 (June 11 at 2:35-4:05pm)	20%
Attendance	20%
Take-home Exam (due: June 27 at 11:59pm on Brightspace)	30%

* Please note:

- the quiz and tests will be delivered remotely through Brightspace.
- the tests will additionally use an e-proctoring service provided by Scheduling and Examination Services. You can find more information at <https://carleton.ca/ses/e-proctoring>.
- the self-declaration form (available on the Registrar's Office website) must be completed to request academic accommodation for a missed quiz/test or class attendance. The tests will be re-scheduled on May 24th at 6:00-7:30pm (Test 1) and June 14th (Test 2) at 6:00-7:30pm and cannot be rescheduled again.
- late take-home exams will be penalized at a rate of 10% of the mark per day, barring a completed self-declaration form.
- further details on course assessment can be found on Brightspace.

In accordance with the Carleton University Undergraduate Calendar Regulations, the letter grades assigned in this course will have the following percentage equivalents:

A+ = 90-100	B+ = 77-79	C+ = 67-69	D+ = 57-59
A = 85-89	B = 73-76	C = 63-66	D = 53-56
A - = 80-84	B - = 70-72	C - = 60-62	D - = 50-52
F = Below 50	WDN = Withdrawn from the course	DEF = Deferred	

Academic Regulations, Accommodations, Plagiarism, Etc.

University rules regarding registration, withdrawal, appealing marks, and most anything else you might need to know can be found on the university's website, here:

<https://calendar.carleton.ca/undergrad/regulations/academicregulationsoftheuniversity/>

Welcoming Classroom

We, teacher and students, will collectively strive to always ensure a safe learning environment for everyone. We will conduct ourselves in a manner that shows respect to others. Talk or behavior that demeans others or their views will not be tolerated.

You may need special arrangements to meet your academic obligations during the term. For an accommodation request, the processes are as follows:

Academic Accommodations for Students with Disabilities

The Paul Menton Centre for Students with Disabilities (PMC) provides services to students with Learning Disabilities (LD), psychiatric/mental health disabilities, Attention Deficit Hyperactivity Disorder (ADHD), Autism Spectrum Disorders (ASD), chronic medical conditions, and impairments in mobility, hearing, and vision. If you have a disability requiring academic accommodations in this course, please contact PMC at **613-520-6608** or pmc@carleton.ca for a formal evaluation. If you are already registered with the PMC, contact your PMC coordinator to send your ***Letter of Accommodation*** at the beginning of the term, and no later than two weeks before the first in-class scheduled test or exam requiring accommodation (*if applicable*).

*The deadline for contacting the Paul Menton Centre regarding accommodation for June examinations is **June 1, 2024** and **August 1st, 2024** for August examinations.

For Religious Obligations:

Please contact your instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details, visit the Equity Services website:

www.carleton.ca/equity/wp-content/uploads/Student-Guide-to-Academic-Accommodation.pdf

For Pregnancy:

Please contact your instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details, visit the Equity Services website:

www.carleton.ca/equity/wp-content/uploads/Student-Guide-to-Academic-Accommodation.pdf

For Survivors of Sexual Violence

As a community, Carleton University is committed to maintaining a positive learning, working and living environment where sexual violence will not be tolerated, and where survivors are supported through academic accommodations as per Carleton's Sexual Violence Policy. For more information about the services available at the university and to obtain information about sexual violence and/or support, visit:

www.carleton.ca/sexual-violence-support

Accommodation for Student Activities

Carleton University recognizes the substantial benefits, both to the individual student and for the university, that result from a student participating in activities beyond the classroom experience. Reasonable accommodation must be provided to students who compete or perform at the national or international level. Please contact your instructor

with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist.

<https://carleton.ca/senate/wp-content/uploads/Accommodation-for-Student-Activities-1.pdf>

Plagiarism

Plagiarism is the passing off of someone else's work as your own and is a serious academic offence. For the details of what constitutes plagiarism, the potential penalties and the procedures refer to the section on Instructional Offences in the Undergraduate Calendar. Students are expected to familiarize themselves with and follow the Carleton University Student Academic Integrity Policy (See <https://carleton.ca/registrar/academic-integrity/>). The Policy is strictly enforced and is binding on all students. Academic dishonesty in any form will not be tolerated. Students who infringe the Policy may be subject to one of several penalties.

What are the Penalties for Plagiarism?

A student found to have plagiarized an assignment may be subject to one of several penalties including but not limited to: a grade of zero, a failure or a reduced grade for the piece of academic work; reduction of final grade in the course; completion of a remediation process; resubmission of academic work; withdrawal from course(s); suspension from a program of study; a letter of reprimand.

What are the Procedures?

All allegations of plagiarism are reported to the faculty of Dean of FASS and Management. Documentation is prepared by instructors and departmental chairs. The Dean writes to the student and the University Ombudsperson about the alleged plagiarism. The Dean reviews the allegation. If it is not resolved at this level then it is referred to a tribunal appointed by the Senate.

Assistance for Students:

Academic and Career Development Services: <https://carleton.ca/career/>

Writing Services: <http://www.carleton.ca/csas/writing-services/>

Peer Assisted Study Sessions (PASS): <https://carleton.ca/csas/group-support/pass/>

Important Information:

- Student or professor materials created for this course (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the author(s). They are intended for personal use and may not be reproduced or redistributed without prior written consent of the author(s).
- Students must always retain a hard copy of all work that is submitted.

- Standing in a course is determined by the course instructor subject to the approval of the Faculty Dean. This means that grades submitted by the instructor may be subject to revision. No grades are final until they have been approved by the Dean.
- Carleton University is committed to protecting the privacy of those who study or work here (currently and formerly). To that end, Carleton's Privacy Office seeks to encourage the implementation of the privacy provisions of Ontario's *Freedom of Information and Protection of Privacy Act* (FIPPA) within the university.
- In accordance with FIPPA, please ensure all communication with staff/faculty is via your Carleton email account. To get your Carleton Email you will need to activate your [MyCarletonOne account](#) through Carleton Central. Once you have activated your MyCarletonOne account, log into the [MyCarleton Portal](#).
- Please note that you will be able to link your MyCarletonOne account to other non-MyCarletonOne accounts and receive emails from us. However, for us to respond to your emails, we need to see your full name, CU ID, and the email must be written from your valid MyCarletonOne address. Therefore, it would be easier to respond to your inquiries if you would send all email from your connect account. If you do not have or have yet to activate this account, you may wish to do so by visiting <https://students.carleton.ca/>.

SUMMER TERM 2024 – Important Dates and Deadlines

Date	Activity
March 1, 2024	Last day for receipt of applications for admission to an undergraduate degree program for the summer term.
April 29, 2024	Deadline for course outlines to be made available to students registered in early summer and full summer courses.
May 1, 2024	Last day for receipt of applications for undergraduate degree program transfers for the summer term.
May 6, 2024	Summer term begins. Early summer and full summer classes begin.
May 10, 2024	Last day for registration and course changes (including auditing) in early summer courses.

	Graduate students who have not electronically submitted their final thesis copy to the Faculty of Graduate and Postdoctoral Affairs will not be eligible to graduate in spring 2024 and must register for the summer 2024 term.
May 17, 2024	Last day for registration and course changes (including auditing) in full summer courses.
	Last day to withdraw from early summer courses with a full fee adjustment.
May 17-29, 2024	Full winter, late winter, and fall/winter term deferred final examinations will be held.
May 20, 2024	Statutory holiday. University closed.
May 31, 2024	Last day to withdraw from full summer courses with a full fee adjustment.
June 1, 2024	Last day for academic withdrawal from early summer courses.
	Last day to request Formal Examination Accommodations for June examinations from the Paul Menton Centre for Students with Disabilities. Note that it may not be possible to fulfil accommodation requests received after the specific deadlines.
June 11, 2024	Last day for summative tests or examinations, or formative tests or examinations totaling more than 15% of the final grade in early summer term undergraduate courses before the official examination period (see examination regulations in the Academic Regulations of the University section of the Undergraduate Calendar/General Regulations of the Graduate Calendar).
June 18, 2024	Last day of early summer classes. (NOTE: full summer classes resume July 2.)
	Last day for take-home examinations to be assigned, with the exception of those conforming to the examination regulations in the Academic Regulations of the University section of the Undergraduate Calendar/General Regulations of the Graduate Calendar.

	Last day that can be specified by a course instructor as a due date for term work for early summer courses.
June 19-20, 2024	No classes or examinations take place.
June 21-27, 2024	Final examinations in early summer courses and mid-term examinations in full summer courses will be held. Examinations are normally held all seven days of the week.
June 25, 2024	Deadline for course outlines to be made available to students registered in late summer courses.
June 27, 2024	All final take-home examinations are due on this day, with the exception of those conforming to the examination regulations in the Academic Regulations of the University section of the Undergraduate Calendar/General Regulations of the Graduate Calendar.
July 1, 2024	Statutory holiday. University Closed.
July 2, 2024	Late summer classes begin and full summer classes resume.
July 8, 2024	Last day for registration and course changes (including auditing) in late summer courses.
July 15, 2024	Last day to withdraw from late summer courses with a full fee adjustment.
July 19-21, 2024	Early summer term deferred final examinations will be held.
July 22, 2024	Last day for graduate students to submit their supervisor-approved thesis, in examinable form to the department.
August 1, 2024	Last day for academic withdrawal from full and late summer courses.
	Last day to request Formal Examination Accommodations for August final examinations from the Paul Menton Centre for Students with Disabilities. Note that it may not be possible to fulfil accommodation requests received after the specified deadlines.

August 5, 2024	Statutory holiday. University closed.
August 7, 2024	Last day for summative tests or examinations, or formative tests or examinations totaling more than 15% of the final grade in late summer and full summer term undergraduate courses, before the official examination period (see examination regulations in the Academic Regulations of the University section of the Undergraduate Calendar/General Regulations of the Graduate Calendar).
August 14, 2024	Last day of late summer and full summer classes.
	Classes follow a Monday schedule.
	Last day for final take-home examinations to be assigned, with the exception of those conforming to the examination regulations in the Academic Regulations of the University section of the Undergraduate Calendar/General Regulations of the Graduate Calendar.
	Last day that can be specified by a course instructor as a due date for term work for late summer and full summer courses.
August 15-16, 2024	No classes or examinations take place.
August 17-23, 2024	Final examinations in late summer and full summer courses will be held. Examinations are normally held all seven days of the week.
August 23, 2024	All final take-home examinations are due on this day, with the exception of those conforming to the examinations regulations in the Academic Regulations of the University section of the Undergraduate Calendar/General Regulations of the Graduate Calendar.
September 20-22, 2024	Full summer and late summer term deferred final examinations will be held.

COURSE OUTLINE

<u>Date</u>	<u>Topics and Required Readings</u>
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Part I: Fundamental Issues in Social Research

May 7, 9, 14	Main Topics: Deductive and Inductive Approaches; Epistemological and Ontological Considerations; Introduction to Quantitative and Qualitative Research Designs; Research Ethics and Principles. Readings: Chs. 1, 2, and 3
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Part II: Quantitative Research

May 16	Main Topics: Main Steps and Goals of Quantitative Research; Measurement; Critiques of Quantitative Research. Readings: Ch. 4
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May 21, 23	Main Topics: Survey Research; Questionnaires; Types and Rules for Designing Questions; Conducting Interviews; Secondary Analysis of Survey Data. Readings: Ch. 5
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May 28, 30 June 4	Main Topics: Quantitative Sampling; Types of Sampling; Sampling Error; Sample Size; Quantitative Data Analysis. Readings: Chs. 7 and 8
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Part III: Qualitative Research

June 6, 11	Main Topics: Nature of Qualitative Research; Evaluating Qualitative Research; Goals of Qualitative Researchers; Critiques of Qualitative Research; Quantitative vs. Qualitative Research. Readings: Chs. 9, 11
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Part IV: Some Practical Advice

June 13, 18	Main Topics: Writing Up Research; Conducting a Research Project; Identifying Research Questions; Searching the Existing Literature. Readings: Ch. 15
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