



Community Host (Frontline Worker) – Part-Time

St. Margaret's Anglican Church is seeking applications for a contractor position delivering the services of a Community Host (frontline worker).

The Community Host is a frontline service for engaging directly with parishioners and neighbours attending the St. Margaret's Sunday Inuit Congregation Community Meal. This weekly meal is an extension of the Inuit congregation's Sunday worship and hospitality for Inuit community members and neighbours who are looking for fellowship and food.

The services provided by the Community Host will be supervised by the Incumbent Priest of St. Margaret's Anglican Church, and works as part of a collaborative team of volunteer leaders and parish clergy. The purpose of the Community Host is to support and enhance the leadership and hospitality offered by Inuit parishioners of St. Margaret's on Sundays with the addition of valuable frontline skills to welcome, inform, engage, and respond if needed to escalating behaviors with appropriate de-escalation skills.

Principal Duties:

The Contractor will provide the following services:

- ensure attendees feel seen and welcomed;
- inform and/or remind attendees of any rules or boundaries for the proper use of church facilities and enforce rules and boundaries when necessary;
- share meals and conversation with attendees to build rapport;
- be attentive to the interpersonal dynamics of the room and calmly respond to any escalating behaviours that may be threatening to the physical or emotional safety of others;
- calmly engage attendees who arrive under the influence of alcohol and/or other substances to ensure they are safe to themselves and to others;
- exercise good judgment in assessing and responding to emergent crises, including taking the initiative to contact additional support services if needed (i.e. Salvation Army Outreach Services, Minwaashin Lodge Street Team Outreach Mobile, Ottawa Paramedic Service, Ottawa Police Service, etc.)
- report any incidents of harassment, physical threats or violence to the supervisor immediately;
- maintain a weekly logbook and timesheet.

Preferred service provider will possess these attributes:

- Kind and inclusive leadership skills
- Ability to work collaboratively as a member of a team
- Strong understanding of personal boundaries; able to work within the scope of a job description
- Able to express empathy and compassion when dealing with neighbours' diverse and challenging situations
- Ability to calmly respond to emerging crises without involving the whole room, specifically with mediation skills and non-violent intervention techniques.
- Ability to maintain rapport with persons under the influence of substances to help them settle in-place or leave the building as needed
- Good verbal and written communication skills
- Ability to maintain an atmosphere of courtesy and respect towards clients, staff, and volunteers

Qualifications:

- Relevant work/life experience in frontline work supporting community members
- Training in a college or university program such as social services, community and justice services, peace studies, criminology or police foundations is considered an asset
- Experience working with Indigenous communities is considered an asset
- Bilingualism is considered an asset (particularly Inuktitut)
- First Aid/CPR, Naloxone (NARCAN), and ASIST training is considered an asset

Service Fees:

The service fee is twenty-two dollars (\$22.00 CDN) per hour, 4 hours per week, on Sundays.

The Contractor, as a requirement to deliver the services, agrees to provide an up-to-date criminal background record with satisfactory results (category: Vulnerable Sector Record Check PVSRC). This is a requirement to fulfill the service contract.

Applying:

If this opportunity interests you, please apply with a resume and cover letter that describes how your experience relates to the qualifications we seek.

Caryl Crichton
Parish Administrator and Bookkeeper
E: office@stmargaretsvanier.ca

Mail: St. Margaret's Anglican Church
c/o Caryl Crichton
PO Box 79048, Vanier Post Office

Ottawa, ON
K1L 1A1

Applications for this position should be forwarded as soon as possible and will be considered as they are received. While all applications will be gratefully received, only individuals selected for further consideration will be contacted. The parish reserves the right to contact individuals and to arrange for interviews at any time.

The services we seek can commence in September and require work onsite. We value the Health and Safety of everybody and as such, we have Covid-19 protocols in our work environment.

St. Margaret's Anglican Church is committed to creating a diverse environment and is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, age, veteran status, or disability. We will accommodate the needs of applicants under the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act (AODA) Please advise in your email if you require accommodation.