Do you like helping and guiding others?
Do you enjoy coordinating the activities and the work of others?

Then Naomi’s Family Resource Centre (NFRC) needs you as their Executive Director, while it seeks to end violence in society in all forms through a variety of programs and initiatives. Women and children can establish violence-free lives in their community and reach their full human potential, by way of a secure and confidential emergency shelter; as a result of transitional housing; or from the encouragement and resources provided by the Children and Youth Program at NFRC. If you are looking to make a difference in the lives of women and children, who are victims of family violence and want to work as part of a principled, community organization, then we want to hear from you if you meet the qualifications specified below and in the attached job description.

Full-Time Executive Director
(Winchester, Ontario)

This challenging opportunity will appeal to a disciplined, responsible, forward-thinking and adaptable Social Services Professional who is passionate about ending family violence in all forms and supporting women and children during a difficult time in their lives. While reporting to the Board of Directors, this position will see you guiding, mentoring, coordinating and overseeing all aspects of NFRC operations. You will assist management and staff to ensure the effective administration, financial objectives, development and implementation of program standards, objectives and goals are in accordance with NFRC’s Strategic Vision and Mission Statements. As a community leader, you will collaborate effectively with your colleagues to develop approaches and plans to support the women and children who are victims of abuse and be an advocate for social justice on their behalf.

You have a Post-Secondary degree in Social or Human Services with additional education in management/administration in the non-profit sector; have a minimum of 2 years’ experience in the Violence Against Women (VAW) field; and a minimum of 5 years’ managerial experience, working within a unionized environment, negotiating Collective Agreements and with knowledge of accounting practices, software, and with the development and management of budgets. You are committed to, and knowledgeable about, community-based models of intervention and feminist principles. You are an effective public speaker, communicator and coordinator, having a reputation for adeptly managing and mentoring people in achieving work objectives. Your service orientation, your initiative and leadership skills all lead you to seek ways to improve programs to better meet client needs while maintaining a positive organizational culture. You appreciate the value of people, time and money and are efficient at organizing these resources as the needs arise, through grant proposals and fundraising initiatives. You take safety issues seriously and endeavour always to protect those around you as well as yourself.

If you see this opportunity as an exciting challenge in your social service career path, please send your cover letter and résumé in confidence to: nfrcboard@gmail.com. Deadline is 5 pm on Friday, March 1, 2019.

Accommodations for job applicants with disabilities are available on request. We appreciate all qualified responses and advise that follow-up phone calls are not necessary, as all applicants will be acknowledged.