

Job Posting

Position: Mental Health Clinical Supervisor

Location: Ottawa

Position Status: Full time, contract, with possibility of extension

Salary: \$75,000.00

Have you worked with children, teens, and adults, in a mental health capacity? Do you have experience working in the autism community? Are you an enthusiastic, creative person who wants to make a difference in someone's life?

If so, we would love for you to join the TIPES team!

TIPES is a non-profit organization in Ottawa known for teaching children, youth, and adults with autism and other learning needs to reach their individual potential. Our multidisciplinary team is comprised of social workers, counselors, behaviour technicians, Board-Certified Behavior Analysts, and a consulting clinical psychologist.

As a member of the TIPES mental health team, your role is to supervise a small team of counsellors in delivering counselling services to clients with autism, ADHD, and other learning needs. This includes providing counselling services, working with the manager of mental health services and community programs on staffing, quality control of service delivery, innovative program development, team building / collaboration, training, and enhanced support services.

This position is currently virtual with some in-person counselling opportunities in the community. The position reports to the manager of mental health and community programs and can be supported by TIPES' consulting clinical psychologist if necessary.

We offer our employees

- A dynamic learning environment with opportunities to grow your clinical skills
- A supportive senior leadership team, with access to supervision from a consulting clinical psychologist, as well as a registered MSW
- Opportunities for involvement in after-hours work, group work, and workshops
- Developmental and training opportunities such as Nonviolent Crisis Intervention, CPR/First Aid, and other autism and mental health specific training

Qualifications/Requirements

- Master's Degree/PhD in Social Work or equivalent degree and ability to provide clinical supervision to Master of Social Workers and Master of Counselling Psychology.
- Minimum of 3 years of counselling and two (2) years of clinical supervisory experience with specific experience working in the autism and neurodiverse community.
- Registered or eligible for registration with respective Professional Colleges and Associations
- Maintains or is eligible to maintain professional liability insurance through their association
- Vulnerable sector police record check is mandatory

- Experience and training in relevant clinical modalities, such as play therapy, Emotion-Focused trauma therapy, CBT, DBT etc.
- Ability to work well within a team setting
- Ability to provide leadership and vision to the units supervised
- Knowledge of community resources, working cross-culturally, and an understanding of ethnic-specific service delivery

Duties and Responsibilities

- Carries a counselling caseload (up to 14 hours a week) that includes individual, family, and group assignments
 - Counselling sessions will be virtual, through the Jane app, or telephone until further notice
- Assesses client needs and provide appropriate supports
- Develops treatment plans and referrals
- Establishes positive, trusting, and non-judgemental relationships with clients
- Educates and involves family members in the counselling process if necessary and with consent
- Ensures adherence and accountability to program mandates, agency policies and accreditation standards such as record keeping, client service, privacy and confidentiality etc.
- Coordinates and leads regular structured team meetings to discuss treatments and professional issues
- Records and transcribes team meeting minutes to capture major discussion points, decisions, and commitments
- Provides culturally appropriate clinical supervision to a select number of clinicians from various professional colleges
- Understands and follows regulations set by federal, provincial, and regulatory agencies.
- Monitors and refines existing programs to reflect client/community need. This includes an understanding of both cultural / ethnic nuances as well as funder requirements.
- Assists manager of mental health and community programs with recruitment and onboarding
- Works closely with manager of mental health and community programs to add or maintain mental health policies and procedures
- Complete requirements as laid out by the MCSS grant including accurate record keeping and reporting every 3 months
- Additional responsibilities may be assigned, or changes to responsibilities may be applied, based on operational requirements.

Other Assets

- Strong understanding of the intersectional needs of individuals with disabilities including autism and other exceptionalities
- Experience with individual and group counselling and programming, with experience in program development
- Experience in anti-racism/anti-oppressive practices when working with clients
- Experience in developing treatment plans and referrals
- Excellent interpersonal and relationship-building capabilities

- Knowledge and application of the Child and Family Services Act’s regulations on consent, confidentiality, and reporting obligations
- Ability to effectively manage time, prioritize needs, and work independently
- Willingness to stay updated on new therapies, protocols, and insurance coverage in the field
- Passion for advancing the knowledge of the types of supports offered to individuals with autism and other learning needs
- Excellent conflict resolution and negotiation skills
- Fluency in another language(s), an asset

TIPES is an equal opportunity employer and is committed to hiring a team of people from diverse communities. **In keeping with this, applicants are strongly encouraged to self-identify in their applications.** Applicants are encouraged to share accessibility needs in the application process, and every attempt will be made to accommodate them.

To apply: Please email your cover letter and resume to christine@tipes.ca