Short Term Research Assistant Needed for SSHRC Partnership Project

Job Description

This is a collaborative research project led by Carleton and other partner Canadian universities (uOttawa, York and McGill) and international NGO partners (CARE and Oxfam) to undertake collaborative research projects in Jordan, Kenya, Lebanon and Tanzania. The RA will be working on organizing the training modules for a week-long Summer Institute starting May 27th to 31st May 2019.

General Description: The successful candidate will work under the direction and supervision of Nimo Bokore (School of Social Work). The RA will be responsible for conducting literature reviews, creating training material for the summer institute and writing. Applicants with experience in creating lesson plans, training activities, research, literature reviews and strong writing skills are preferred.

Education: Master’s or Doctoral-level education in Social work or other departments in Carleton University.

Responsibilities include but are not limited to:

- Support the development of training material and other activities over the course of the term (i.e. write and edit resources for and prepare presentations).
- Collaborate with the team of researchers, the project manager and work-study. students to support the progression of the project aims.
- Organize training committee meeting and other activities (i.e. assist in meeting scheduling and preparation, record meeting activities, participate in committee discussions, support and participate in ad hoc committee activities as needed)
- Other activities as required to support study aims and completion within proposed timeframes.
- The position is for 3 months 5 hours/week at a rate of $ 20.00

The position starts early January 2019 to March 30 2019. Please send your applications to: Dr. Nimo Bokore: nimo.bokore@carleton.ca