# WASTE MANAGEMENT GUIDE
A guide to responsible recycling on campus

## LANDFILL
- Coffee cups
- Plastic bags
- Styrofoam containers & packaging
- Non-recyclable cutlery & containers
- Gum
- Plastic straws
- Waxed paper
- Chip bags
- Candy wrappers

## PAPER FIBRE
- Cup sleeves
- Newspaper and flyers
- Magazines and catalogues
- Envelopes
- Corrugated cardboard
- Hard and soft cover books (remove cover)
- Sticky notes
- White, coloured & glossy paper
- Boxboard
- Shredded paper

## RECYCLABLE CONTAINERS
- Glass bottles and jars
- Metal cans
- Soft drink cans
- Jar lids
- Aluminum containers
- Take-out clamshell containers (plastic)
- Single serve yogurt cups
- Plastic bottles, jars & jugs
- Tubs and tub lids
- Milk and juice cartons
- Drink boxes

## SPECIAL WASTE
- **ELECTROBAC E-WASTE**
  - Chargers and cables
  - Peripherals - memory cards, etc.
  - Small electronics - cell phones, chargers, etc.
  - Ink cartridges

  **KEEP OUT**
  - Batteries
  - Light bulbs
  - DVDs, VHS

  Drop off locations:
  - 1st Floor Athletics Centre,
  - 4th Floor University Centre,
  - & 2nd Floor Residence Commons

- **ELECTRONIC WASTE**
  - Computer monitors
  - Keyboards
  - Printers
  - Batteries
  - Cell phones
  - Ink cartridges

  Drop off locations:
  - 1251 Herzberg Building, between 9:00am-3:30pm.
  - Additionally, ink cartridges and batteries can be sent by internal mail to Sustainability, FMP Stores, Maintenance Building.

## COMPOST
- Food waste
- Leftover cooking oils, shortening, fat, butter and margarine
- Coffee grounds and filters
- Paper straws
- Paper towels, napkins and tissues
- Paper plates
- Compostable food containers

**KEEP OUT**
- Plastics (incl. biodegradable)
- Cigarette butts
- Wood products, wood chips

**KEEP OUT**
- Soiled paper products
- Coffee cups (wax lined)
- Fast food drink cups
- Tissues and paper towels
- Waxed paper
- Milk cartons

**KEEP OUT**
- Chip bags
- Coffee cups, lids, & sleeves
- All cutlery & chopsticks
- Styrofoam containers
- All plastic bags

For advice on recycling and disposal of any waste items not listed above, please contact sustainability@carleton.ca.