Winter teaching, training and development (tTAd) event  
Saturday, Jan 14, 2012

### Concurrent 10:00 - 11:30

<table>
<thead>
<tr>
<th>Room</th>
<th>Title</th>
<th>Presenter</th>
<th>Audience</th>
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<tbody>
<tr>
<td>204 Tory</td>
<td>Professors and Teaching Assistants: Defining your Working Relationship</td>
<td>Jovan Groen, University of Ottawa</td>
<td>All</td>
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<tr>
<td>234 Tory</td>
<td>Discovering the &quot;Leader&quot; in Every TA</td>
<td>Richard Clayman, Sprott School of Business</td>
<td>All</td>
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| 202 Tory | #Teaching in 140 Characters or less                                    | William Hughes, Biology  
Afshan Dar, Economics  
Dave McKenney, Computer Science  
Erin McConnell, Chemistry  
Steve Crane, Earth Sciences | All      |

**Lunch**

### Talking About Teaching: 11:45 – 12:30pm

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<td>202 Tory</td>
<td>Asking Better Questions with Bloom’s Taxonomy</td>
<td>Joe Lipsett, EDC</td>
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### Concurrent 2: 12:45 – 2:15

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<td>Reflecting on Teaching</td>
<td>Joe Lipsett, EDC</td>
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| 234 Tory | Handling Difficult Situations | Laura Gover, SPROTT  
Gary Martin, Geography  
Leslie Helmus, Psychology  
Christian Bordeleau, Political Science | All      |

### Concurrent 3: 2:30 – 4:00

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| 234 Tory | Handling Difficult Situations                                          | Laura Gover, SPROTT  
Gary Martin, Geography  
Leslie Helmus, Psychology  
Christian Bordeleau, Political Science | All      |
| 206 Tory | Broaden your audience using a variety of teaching styles               | Sean McTavish, Mechanical and Aerospace Engineering  
Scott Newman, Electronics Engineering  
Yaser Eftekhari, Systems and Computer Engineering | All      |
| 204 Tory | Re-imagining Office Hours in TAs                                        | Madelaine Morrison, History                                               | Arts TAs |
Discerning the "Leader" in Every TA  
*Richard Clayman, Sprott School of Business*

There are few roles within a university undergraduate program that can impact students as positively as a teaching assistant. For that reason, every TA is a leader for their students. But what exactly makes a good leader - now and throughout your working career? This session will take you through the key ingredients that make all good leaders a success - and explore how TAs can capitalize on all of them.  
*Intended Audience: All TAs*

Professors and Teaching Assistants: Defining your Working Relationship  
*Jovan Groen, University of Ottawa*

Teaching assistants work with students, but they also work with professors. It is therefore important to establish a good working relationship so that the teaching experience can be a positive one for all those involved. The literature on this topic contains a number of useful strategies that can be implemented by teaching assistants in order to establish a productive work dynamic with their professors. During this session we will discuss how to go about setting expectations, and the elements associated with constructive communication.  
*Intended Audience: All TAs*

Science Career Stages: Graduate Students, Post Docs, and Industry  
*Afshan Dar, Department of Economics*  
*Dave McKenney, Department of Computer Science*  
*Erin McConnell, Department of Chemistry*  
*Steve Crane, Department of Earth Sciences*  
*William Hughes, Department of Biology*

This session will examine the ways in which Twitter can be used to engage students in the classroom and offer participants an opportunity to explore a variety of inspiring examples of the social media's application in a post-secondary environment.  

Participants are encouraged to tweet using the hashtag #CUtTAd throughout the teaching event, and this session in particular.  
*Intended Audience: All TAs*

**Keynote: 11:45 am – 12:30 pm**

Teaching Talk: Asking Better Questions with Bloom’s Taxonomy  
*Joe Lipsett, Educational Development Centre*
This interactive talk will introduce the concept of Bloom’s Taxonomy, which categorizes the level of abstraction of questions. Participants will explore the hierarchy of learning levels (from Knowledge to Evaluation) so that they can ask “better questions” that will help their students develop critical thinking skills.

**Intended Audience: All TAs**

**Concurrent 2: 12:45 pm – 2:15 pm**

**Handling Difficult Situations**
Laura Gover, SPROTT School of Business
Gary Martin, Department of Geography
Leslie Helmus, Department of Psychology
Christian Bordeleau, Department of Political Science

Strategies and tips for dealing with commonly-encountered difficult situations, what to do when they escalate, and an introduction to the resources available at Carleton to help students and TAs.

**Intended Audience: All TAs**

**Reflecting on Teaching**
Joe Lipsett, Educational Development Centre

This interactive session will explore the value of self-reflection in teaching. Participants will have an opportunity to discuss how self-reflection can reveal strengths and areas of growth in teaching, contribute to teaching dossiers and generally aid in processing the challenges of balancing multiple roles.

**Intended Audience: All TAs**

**Concurrent 3: 2:30 pm – 4:00 pm**

**Handling Difficult Situations**
Laura Gover, SPROTT School of Business
Gary Martin, Department of Geography
Leslie Helmus, Department of Psychology
Christian Bordeleau, Department of Political Science

Strategies and tips for dealing with commonly-encountered difficult situations, what to do when they escalate, and an introduction to the resources available at Carleton to help students and TAs.

**Intended Audience: All TAs**

**Re-imagining Office Hours in Arts and the Humanities**
Madelaine Morrison, Department of History
Renuka Bauri, Department of Arts & Culture (Art History, Film, and Music)
Jordan Fairbairn, Departments of Sociology & Anthropology

This interactive session will explore the role of office hours in an age when students’ predominant mode of communication is electronic. Sample questions may include: How can office hours be made more appealing to students, and used effectively when they attend? How can you facilitate online office hours
and maintain the same quality? Participants will tackle these and other issues through discussion and problem-solving group activities.

**Intended Audience:** TAs in Arts and Humanities

**Broaden your audience using a variety of teaching styles**

Sean McTavish, Department of Mechanical and Aerospace Engineering  
Scott Newman, Department of Electronics Engineering  
Yaser Eftekhari, Department of Systems and Computer Engineering

This workshop will focus on methods that can be used to effectively incorporate visual, audio, and action into teaching in order to reach a broader audience. The incorporation of these teaching styles when planning a lesson will be discussed in the context of targeting global learners and sequential learners.

**Intended Audience:** All TAs

**Culturally Proficient Practices: An inclusive classroom**

Smita Bharadia, Equity Services  
Maria Garcia, International Student Services Office

Cultural Proficiency is a mindset, a worldview and an inside-out approach to becoming aware of how we work with others and how we respond to issues that arise in diverse environments. A culturally proficient person tends to be proactive and less reactive and can use the tools to have successful interactions.

- Introduce the ideas of course content viewed from multiple perspectives and varied experiences  
- Increasing the knowledge of yourself and your students, biases, blind spots and assumptions that may impact teaching  
- Introduce cultural proficiency as a means for TA’s to become effective in cross-cultural interactions with their students

This interactive workshop will focus on practices where instructors and students work to create an environment in which everyone feels safe, supported and encouraged to express their views and concerns.

**Intended Audience:** All TAs