Join us for an Experiential Learning Symposium - October 23

Teaching and Learning Services and the Office of the Vice-Provost and Associate Vice-President (Academic) are pleased to announce a teaching symposium dedicated to experiential learning on October 23, 2018.

The symposium runs from 8:30 a.m. - 4:30 p.m. and will be an excellent opportunity to engage and learn from colleagues across the university. We received an outstanding and diverse set of proposals from instructors engaged in experiential learning inside and outside of the classroom.

Join us for a full day of presentations, demonstrations, workshops and displays that showcase experiential learning at Carleton. Register here.

Scantron forms have been updated
Based on feedback from instructors and students, Scantron multiple-choice answer sheets have been updated to better reflect Carleton’s inclusive and diverse culture and to reduce student errors when completing their answer sheets. Three important changes have been made:

1. The elimination of the gender field
2. The removal of version number ‘0’ as an option for the Exam Version field
3. The elimination of the extra column in the Student Number field

Instructors and departments are encouraged to replace their old forms with the new ones.

For departments wishing to exchange old forms for new forms, please reach out to The Print Shop (theprintshop@carleton.ca) to arrange for an exchange. When the new forms are delivered to the department, The Print Shop staff will be pleased to take your old forms. There is no cost for departments to exchange old forms for new forms.

Instructors wishing to exchange old forms with new forms should communicate with their departmental administrator.

It should be noted that old forms can continue to be used. In addition, old and new forms can also be mixed together. However, care must be taken when using multiple exam versions with multiple answer keys when mixing old and new forms (particularly if the answer keys are on old forms and students use new forms and are asked to complete a version ‘0’ exam).

If you have any questions regarding this change to the form or the mixing of forms please contact oavptl@carleton.ca.

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Achievement Award applications are now available

Are you an innovative educator or distinctive researcher excelling in your field? Do you have a great idea for a teaching or research project? The following awards recognize accomplishments and dedication to excellence in both research and teaching.

Teaching and Research Achievement Award applications are due Oct. 31:

Welcome to My Classroom: Wicked Problems in Teaching

Oct. 19, 11:30 AM - 1 PM

In teaching, we often encounter “wicked problems” that are not easily solvable. Join us for an “unworkshop” discussion where we will collaboratively identify an issue or issues that most resonate with the group and work to discover better solutions using our collective experience and knowledge.

Experiential Learning Symposium

Oct. 23, 8:30 AM - 4:30 PM

Teaching and Learning Services and the Office of the Vice-Provost and Associate Vice-President (Academic) are pleased to announce a teaching symposium dedicated to experiential learning. Join us for a full day of presentations, demonstrations, workshops and displays that showcase experiential learning at Carleton.
Professional Achievement Award applications are due Nov. 20:

- Five $10,000 [Professional Achievement Awards](#) (instructors)
- Two $10,000 [Professional Achievement Awards](#) (professional librarians). Nominations must be made to the Peer Evaluation Committee, which must submit its selections to the University Librarian by Nov. 20. For more details, please consult with the University Librarian.

Contract instructor awards are due Nov. 20:

- Five $1,500 [Contract Instructor Teaching Awards](#)
- One $6,000 [Contract Instructor Teaching Innovation Grant](#)

**Application support**

- Contact the Carleton Office for Research Initiatives and Services at [coris@carleton.ca](mailto:coris@carleton.ca) or the Office of the Dean of your faculty if you have questions about the Research Achievement Awards.
- Contact Faculty Affairs at [faculty.affairs@carleton.ca](mailto:faculty.affairs@carleton.ca) or the Office of the Dean of your faculty if you need assistance with Teaching Achievement Award, Professional Achievement Award, Contract Instructor Teaching Award or Contract Instructor Teaching Innovation Grant applications.
- Additional information is available in the CUASA Collective Agreement and the CUPE 4600, Unit 2 Collective Agreement.

**Book a Career in the Classroom Workshop**

Career Services can help you support the career development needs of your students by delivering our [Career in the Classroom Workshops](#)! Our in-class career workshops can help your students understand the career planning process, learn about what they can do with their degree, explore experiential learning opportunities available to them, build a strong, targeted resume, and more.
Career Services is inviting instructors to book an in-class career workshop for your fall and/or winter term courses now by filling out a workshop request form.

For more information, please contact Rocio Alvarez at careeroncampus@carleton.ca or ext. 8101.

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**Apply for a Scholarship of Teaching and Learning Grant**

Are you interested in a research project about teaching and learning or would you like to further develop your teaching skills? Maybe you’re interested in presenting at an upcoming conference? Teaching and Learning Services can support these endeavours through its four internal grants dedicated to the Scholarship of Teaching and Learning (SoTL):

- **Scholarship of Teaching and Learning (SoTL) Grant** – supports scholarly investigations of all aspects of teaching and learning. Open to faculty members, instructors and professional librarians. Maximum value per grant: $8,000.
- **Scholarship of Teaching and Learning (SoTL) Mini-Grant** - supports small-scale research projects about teaching and learning. Open to faculty members, instructors, contract instructors and professional librarians. Maximum value per grant: $1,000.
- **Teaching Development Grant** – encourages implementation of new teaching approaches and allows Carleton educators to further develop their skills. Open to faculty members, instructors, contract instructors and learning support staff. Maximum value per grant: $1,500.
- **Educational Conference Travel Grant** – supports dissemination of knowledge about teaching and learning. Open to faculty members, instructors and contract instructors. Maximum value per grant: $500.

Learn more about the grants and view the criteria here.

The Faculty of Engineering and Design is also currently accepting applications for two SoTL grants valued at $3,000 each. The deadline to apply is Oct. 31. Find out more here.

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**Reflections on Course Design: The Good, the Bad and the Ugly**

Oct. 26, 9 - 11 AM

Share horror stories, bask in the glories and learn from the mistakes of others. This is an interactive session for instructors to learn from one another in a guided conversation focused on reducing risk in developing and delivering courses in all modalities.

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Take advantage of midterm feedback
evaluations

The EDC encourages instructors to take advantage of midterm feedback evaluations - a confidential and voluntary opportunity to get student feedback.

Getting midterm feedback allows you to make meaningful changes to a course while it is still in progress. You can use the evaluations as a way to begin dialogue with students about course content and successful learning strategies. It is also a useful way to gauge how and what students are learning and assess your teaching. Find out more here.