

Institute of Criminology and Criminal Justice (ICCJ)

Outstanding TA Award (2022-2023)

About the Award:

- Two awards
- Each winner will receive:
 - \$250

Nomination Process

Who is eligible?

- i. **Only those TAs that have been assigned to a CRCJ course Spr/Sum 2022, Fall 2022, or Winter 2023 are eligible for the ICCJ TA Excellence Award.**

Who should submit the nomination form/package?

- Nominations are welcomed from faculty, instructors, and students.
- TAs may nominate themselves for the award but self-nominations that have meaningful support from faculty, contract instructors, or students in the course will be given more weight.
- Support from both students and faculty is preferred.
- We encourage nominators to provide as much detail as possible to show the ways in which the TA excels in the criteria listed below. Submissions that provide meaningful support will be weighted more significantly than non-specific compliments.
- Teaching materials can be included but should include a brief description of the context.

Where and when to submit?

- Nominators are asked to complete the digital '2022-2023 Outstanding TA Awards' (available through the TLS 'TA Support' website: <https://carleton.ca/tls/teaching-assistants/outstanding-ta-award/> and attach any additional documentation using this online form.
- **Deadline to submit is Monday, April 3, 2023.**

Selection Process

- The TA Award selection committee includes the **ICCJ Director, Undergraduate Supervisor, and Institute Administrator.**
- The selection committee will choose the award recipients based on the following criteria where applicable:
 - **Nominators** – TAs nominated by both faculty and students; multiple nominator signatures
 - **Teaching skills** – excellence in guest lectures, tutorials, discussion groups, office hours
 - **Grading** – consistent, fair, equitable, helpful feedback
 - **Communication** – responsive, supportive, clear, concise and timely with faculty and students
 - **Learning environment** – creating a supportive, inclusive and respectful environment
 - **Other** – anything not addressed above that exemplifies TA excellence
- Winner(s) will be informed in **Late April/early May 2023.**