
January Newsletter

Top Stories This Month



Welcome Back and Happy New Year!

We hope you had an enjoyable and restorative break as we kick off the winter term! A new year and term bring excitement and the opportunity to empower our students and community. This year is particularly noteworthy as we welcome Carleton's 17th President and Vice-Chancellor, Wisdom Tettey. Prof. Tettey maintains a deep commitment to student success, and we are excited to benefit from his leadership.

This is a significant time in Carleton's history as we face financial pressures, yet it is also a time filled with opportunities, including program renewal, partnerships and technological innovations. I am pleased to share that

we are now accepting applications for the [2025 Future Learning Innovation Fellowship](#). This fellowship provides funding and support for instructors across the five faculties to explore innovative uses of Artificial Intelligence (AI) to address teaching and learning challenges, particularly in supporting student engagement and improving learning outcomes. There will be five fellowships with funding of up to \$5,000 per project.

We continue to offer limited pilots for grading workflow tools **Gradescope** and **Assign2**. These tools streamline your assessment processes by improving grading efficiency and consistency. For more information, reach out to tlssupport@cunet.carleton.ca.

With a new term comes new classroom assignments. You can preview your classroom technology and configuration, including a 360-degree image of the space, using our [Room Search tool](#). [Orientations](#) and support for learning spaces are available through [email](#), phone (613-520-3815) and in person in Loeb D299.

TLS's extensive [professional development opportunities](#) also continue during the winter term. This includes our popular Hands-on AI (HOAI) workshops, which introduce practical applications of AI to enrich your teaching and support your students; [Course Design Fundamentals](#), a series of connected workshops that help you design courses according to your needs; and [Communities of Practice](#), which feature like-minded instructors sharing and exploring tools, pedagogies and techniques.

From a curricular and program perspective, we must showcase the excellence in Carleton's existing programs and be nimble in exploring new opportunities to support student enrollment and success. While we work to launch new programs like Nursing, Mechatronics and the Online BA in Fall 2025, Hashmat Khan and the Academic Programs and Strategic Initiatives team are always available to support program renewal and innovation.

Let's make this term a time for personal development, innovation and connection. If you have any questions or want to learn more about our programs and initiatives, please don't hesitate to reach out.

Best regards,

David J. Hornsby

Vice-Provost & Associate Vice-President (Academic)
Carleton University

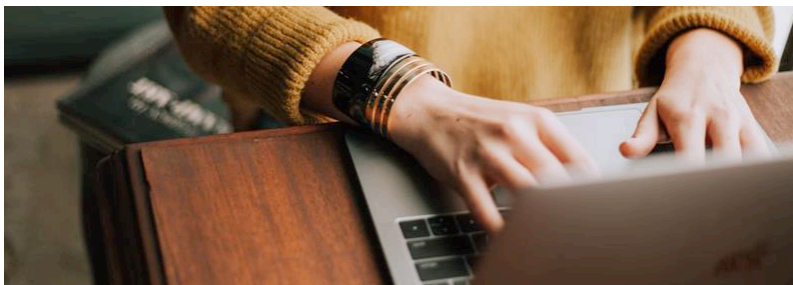


Leverage AI in Teaching: Apply for the New Future Learning Innovation Fellowship

Are you looking to leverage Artificial Intelligence (AI) in your teaching to engage your students and improve learning outcomes? Then apply for Teaching and Learning Services' new [Future Learning Innovation Fellowship](#) before Jan. 31.

This fellowship provides funding and support for instructors across the five faculties to explore innovative technologies that address defined teaching and learning challenges, such as enhancing student engagement or improving student success.

Fellowships run for 12 months. Five fellowships will be awarded with funding of up to \$5,000 per project.



Classroom Support During the Term

The TLS Learning Spaces team provides urgent, just-in-time support and orientations for classroom technologies in the general pool. If your class is in session and you require immediate assistance, call extension 3815 from the classroom phone (there is a phone in every general pool classroom), or if calling from your mobile phone, 613-520-3815.

For less urgent support, contact us via email at tlssupport@cunet.carleton.ca. The section on learning spaces on the [TLS website](#) also lists every general pool classroom by [building](#) along with the technology available and a 360-degree image of the space.



New Registration Platform for TLS Events

Registering for Teaching and Learning Services professional development activities and events is now easier with our new platform - Appendo.

[Browse our offerings](#), and when you're ready to sign up for an event, click 'Register.' You will be prompted to log in with your MyCarletonOne (MC1) credentials - the same credentials you use to access Brightspace, your Carleton email, and many other systems at the university. We've also adopted two-factor authentication, so you may be prompted to confirm your login.

Once logged in, click 'Register' and then 'Select Your Seats' to confirm your spot in the event. You can also add yourself to a waitlist if an event is full or cancel your registration if you can no longer attend – all things that previously required emailing TLS.

If you have any questions or need assistance, don't hesitate to reach out to us at tlssupport@cunet.carleton.ca.



Highlights: Upcoming Teaching and Learning Events

Throughout the year, TLS hosts many teaching and learning events and professional development activities on diverse teaching and learning topics. Please find below upcoming sessions:

[Workshop: Peer Review](#) Jan. 14 from 10 to 11:30 a.m.

[HOAI: Integrating AI into Teaching & Learning](#) Jan. 15 from 1:30 to 3 p.m.

[HOAI: Discussing the Ethical Use of AI](#) Jan. 21 from 10 to 11:30 a.m.

[Lesson Planning 101](#) Jan. 28 from 10:30 a.m. to 12 p.m.

[See all upcoming events here.](#)



Educational Technology News & Updates

Brightspace Winter Pre-Term Checklist

Are you ready to teach your winter term Brightspace course? We've prepared a pre-term checklist to help you get everything set up, as well as a list of recent updates to the learning management system to help you stay on top of the latest features and their impact to you.

Preterm checklist:

- [Consult the course setup guide](#) to ensure you include all the important course elements.

- [Merge your courses](#) before adding content if you're teaching multiple sections of the same course.
- [Create a course overview tour](#) to help your students navigate your Brightspace course.
- [Activate your course](#) to allow students access as courses are hidden by default when they are created.
- [Update Zoom](#) to the latest version to ensure you have access to the newest features, fixes and settings.

[Keep reading](#) for additional tips and updates.

New LMS Features for Winter 2025

On Dec. 23, 2024, we introduced a few enhancements to Brightspace to support inclusive teaching practices and streamline your workflow:

- **Pronoun Sync:** Students' pronouns from Carleton Central will now sync directly with Brightspace. If students would like their instructors to see them, they will have to [turn them on in Brightspace](#).
- **Demo Learners:** Instructors will be able to impersonate three demo learners to test course content and activities in their Sandboxes—no requests required! Would you like them enrolled in your courses as well? [Request your demo learner to be enrolled into your course](#).
- **Semester Name Change:** Semester tabs in Brightspace will now match Carleton Central term codes (e.g., Winter 2025 will now be 2025.10 Winter), ensuring logical order with the most recent terms first.
- **Grade Import Validation Tool:** Say goodbye to vague errors! This new tool highlights specific issues in your grade imports, making fixes faster and easier.
- **Restore Groups and Categories:** A new Recycle Bin option is available in the Groups tool, enabling instructors to restore individual groups or entire categories. When you restore groups, existing enrolments are also reinstated. Any activities linked to the restored groups, such as discussions or assignments, can then be individually restored through their respective restore pages. More information is available in D2L's community pages: [Groups – Restore groups and categories](#).

Introducing Pressbooks: A New Tool for Accessible Digital Publishing

We're excited to announce that Carleton now has a site-wide license for Pressbooks through [eCampusOntario](#)! This powerful platform allows instructors and students to create accessible, interactive digital textbooks and course materials with features like:

- Built-in H5P for interactive content
- Markdown support for advanced users
- Tools for learning outcomes, glossaries and exercises
- Brightspace integration via LTI

Get started by [logging in to Pressbooks](#) with your MyCarletonOne (MC1) credentials.

Tuesday Drop-In Sessions

Need help configuring Brightspace or testing new tools? Join us every Tuesday from 10 to 11 a.m. in the Future Learning Lab (Room 483). No registration required! Can't make it? Visit our [Get Support page](#) for additional ways to connect with us and get teaching support.



Nominate a Student for a 3M National Student Fellowship

Do you know a Carleton student who demonstrates outstanding leadership and innovation? Nominate them for a 2025 [3M National Student Fellowship Award](#).

This award honours up to 10 full-time undergraduate students at Canadian post-secondary institutions who have demonstrated outstanding leadership at their institution and who embrace a vision of education that enhances their academic experience and beyond.

The deadline for nominations is Jan. 31. Nomination packages must be submitted to the [Office of the Vice-President \(Students and Enrolment\)](#) by Jan. 15 to receive the required institutional statement.



Call for Applications: 2025 D2L Innovation Award in Teaching and Learning

Are you part of a team that takes innovative approaches to promote student-centred teaching and learning? Then apply for the [2025 D2L Innovation Award in Teaching and Learning](#).

This award recognizes up to five post-secondary collaborative teams. Winners will receive \$3,000 toward travel and registration costs for the annual Society for Teaching and Learning in Higher Education (STLHE) conference and a certificate of recognition. They will also present a poster at the conference.

Interested applicants should submit their application dossiers to the Office of the Vice- Provost and Associate Vice-President (Academic) at teachingawards@carleton.ca for review by Jan. 24, to help strengthen applications and solicit institutional endorsement.



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Need help? Request a one-on-one consultation.

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