

WHETHER YOUR COURSE IS

SYNCHRONOUS

OR

ASYNCHRONOUS

ARE YOU READY FOR THE TERM?



Have you indicated in your **course outline** that your course will be **synchronous** and what that means?

Can you clearly define the **learning outcomes** which **require** students to be present in a **live session**?

Did you **email your students** to say the **class will be held synchronously**, and importantly, **why this is necessary** for your course?

How will you advise students who cannot engage live? E.g., enroll in another section/course, take this course when full participation possible



Have you indicated in your **course outline** that your course will be **asynchronous** and what that means?

Have you thought of **different ways to achieve the learning outcomes** without live engagement?

Did you **email your students** explaining **how students will engage** with you, the content and each other in your asynchronous course?

How will you pace the course content to best engage your learners? E.g., content made available for period of time VS whole course

DOES YOUR COURSE HAVE

SYNCHRONOUS

AND

ASYNCHRONOUS

ELEMENTS?

**YOU HAVE A HYBRID OR
'BLENDED' COURSE**



Students **must** engage with certain elements of your course in **'real time'** to earn grades



If students cannot engage at certain set dates/times, their **grades will be negatively impacted**



Examples may include formally scheduled **exams, labs, workshops, presentations or group discussions**



There is some **flexibility** to when and/or how students can engage with some graded elements of the course



The **degree of flexibility** in time (e.g., hours, days, weeks) and method (e.g., live, pre-recorded) to complete assignments may vary



Examples may include recordings available to watch for two weeks, video assignments, or **timed assessments** which must be completed within a specified window