Teaching and Learning News

Top Stories

2022-23 I-CUREUS Applications Now Open

Do you have a student you'd like to support in the Internship-Carleton University Research Experience for Undergraduate Students (I-CUREUS) program? Applications are now being accepted for fall and winter positions.

Funded by Teaching and Learning Services and the faculty supervisor, I-CUREUS provides an opportunity for undergraduate students to conduct paid research and gain hands-on experience in their discipline or an area of interest.

Internships span from September 2022 to April 2023 for a maximum of 150 hours. Applications are due **Wednesday, Aug. 31**. [Learn more and apply here](#).

You're Invited to a Panel Discussion About the Future of Teaching and Learning

Join us on Tuesday, Aug. 9 from 2:15 to 3 p.m. for an online panel discussion about the future of teaching

In this issue

- 2022-23 I-CUREUS Applications Now Open
- Panel Discussion: Future of Teaching and Learning
- Teaching Resources for a New Term
- Wrapping Up the Summer Term and Unwrapping the Fall in Brightspace
- Authentication Coming to Zoom Meetings
- Irena Knezevic Awarded Carleton University Chair in Teaching Innovation
- Deferred and Final Grade Submission for the Summer Term
- Register for the Incentive Program
- Submit Your Textbook Adoptions to the Bookstore

Events

Panel Discussion: Future of Teaching and Learning
Aug. 9, 2:15 to 3 p.m.

Using ePortfolios to Support Experiential

and learning in post-secondary education. You'll have the chance to hear from guest speakers from the University of Pretoria, who will bring international perspectives on this topic. Register here.

Teaching Resources for a New Term

With the fall term just around the corner, remember that we can provide a variety of support to help you design and deliver your courses:

- Classroom orientations: Schedule an orientation to help familiarize yourself with the classroom you are teaching in.
- Educational technology support: Request help with selecting, implementing and using educational technology tools, including D2L Brightspace, Kaltura Mediaspace, Poll Everywhere and Zoom.
- Brightspace Course Setup Resources: Work your way through the course setup guide to ensure you include all the important course elements in your Brightspace course.
- Pedagogical support: Consult with TLS staff to develop a course communication and class facilitation plan, design assessments, and more.
- Equipment loans: Request a tablet, document camera, lapel mic stem or other equipment to help you and your teaching assistant teach courses.
- Media services: Record your course introduction or a mini-lecture in one of our classroom studios, request a technician chunk or add chapters to your lecture recordings, or get support with managing your media library.

If you'd like to book a one-on-one consultation to discuss any facet of your course, please complete our course consultation request form. You can also visit our Teaching Online and HyFlex page for resources to help you teach your course, or register for one of our upcoming workshops.

Wrapping Up the Summer Term and Unwrapping the Fall in Brightspace

As the term draws to a close, we have some tips and resources to help you wrap up your summer term courses in D2L Brightspace and launch your fall ones successfully.

If you need support, please fill out a course

Learning
Aug. 10, 10 to 11:30 a.m.

Five Course Design Strategies to Support Student Mental Health
Aug. 15 10:30 a.m. to noon
Aug. 22, 1:30 to 3 p.m.

New Faculty Orientation
Aug. 16 & 17, 10 a.m. to 4 p.m.

Collaborative Indigenous Learning Bundles Information Session
Aug. 18, 1 to 2:30 p.m.

CDF Workshop: Designing Learning Experiences from Scratch
Aug. 18 1:30 to 3:30 p.m.

Creating Student Engagement with Online Quizzing
Aug. 19, 10 to 11:30 a.m.

Grading Rubrics 101
Aug. 22, 10 a.m. to noon

CDF Workshop: Learning Outcomes: Blueprints for Course Design
Aug. 23, 1:30 to 3 p.m.

Ways to Create Engaging Zoom Class Sessions Your Students Won't Want to Miss
Aug. 23, 10 to 11:30 a.m.
Sept. 1, 10 to 11:30 a.m.

New Contract Instructor Orientation
Aug. 24, 5:30 to 8:30 p.m.

A Hands-On Introduction to HyFlex Teaching and Learning

[consultation request](#) or submit your question to the [TLS Support Portal](#).

Authentication Coming to Zoom Meetings

To enhance security, authentication will be required by default for all Carleton Zoom meetings as of Aug. 29.

Meeting hosts currently have the option to require authentication so that only users who have securely signed into their MyCarletonOne account can join, but on Aug. 29, this setting will be turned on by default. Instructors, don't forget to remind your students to [sign into their Carleton Zoom accounts before class](#).

Users will be able to disable the authentication setting as needed or [add known non-Carleton participants to a list of exempted users](#). To disable authentication on or after Aug. 29, simply toggle the "Only authenticated meeting participants and webinar attendees can join meetings and webinars" setting off in your [account settings](#). Your meetings will no longer require authentication unless you manually enable it in a specific meeting's security settings. You can learn more about authentication settings on our [Zoom Privacy and Security page](#).

If you have any questions or need support, please submit your request to the [TLS Support Portal](#).

Irena Knezevic Awarded Carleton University Chair in Teaching Innovation

Prof. Irena Knezevic (School of Journalism and Communication) has been named the 2022 Carleton University Chair in Teaching Innovation for her dedication to experimenting with different teaching methods to ensure an accessible and engaging learning environment for her students. The Chair in Teaching Innovation recognizes educators who have demonstrated teaching excellence and innovation across their career. The award provides a $45,000 grant spanning three years, which Knezevic plans to use to explore potential barriers to incorporating digital technologies into courses and to develop a catalogue of practical resources that will help instructors overcome those barriers. [Read the full story here](#).

Deferred and Final Grade Submission for the Summer Term

Aug. 24, 1 to 2:30 p.m.
Aug. 31, 10:30 a.m. to noon

CDF Workshop: Learning Effectively with Multimedia Instruction
Aug. 25, 1:30 to 3 p.m.

Designing Effective Discussions to Promote Student Engagement
Aug. 25, 10 to 11:30 a.m.

Working with Your TA(s): Strategies for Building a Strong Teaching Team
Aug. 29, 10 to 11:30 a.m.

Lesson Planning 101
Aug. 29, 1 to 2:30 p.m.

CDF Workshop: Assessment Fundamentals
Aug. 30, 1:30 to 3 p.m.

Brightspace Support Hour
Aug. 30, 10 to 11 a.m.
Sept. 7, 1 to 2 p.m.

Boldly Designing Assessments with Equity in Mind
Aug. 31, 12:30 to 3 p.m.

CDF Workshop: Incorporating Effective Activities and Communication Strategies into Your Course
Sept. 1, 1:30 to 3 p.m.

Encouraging Student Participation with Polling Activities
Sept. 2, 11 a.m. to 12:30 p.m.

The late and full summer term comes to an end on Aug. 16 and the final examination period runs from Aug. 19 through 25. This marks the beginning of the grade submission period. All final grade submissions are expected to be submitted within 10 working days of the final exam/paper due date.

Please see this message from the Registrar's Office regarding grade submissions for the late and full summer term. It includes important information on the grade submission process, deferred exam grade submissions and E-Grades support.

If you had students writing deferred exams for the early summer term, the deadline to submit those grades is Aug. 8. Please see this memo for more information.

Register for the Incentive Program

Are you teaching in the fall term? The Centre for Student Academic Support's Incentive Program is designed to enable instructors to integrate foundational learning and writing skills into their courses.

To register, instructors can submit a request form outlining the number and type of online Learning and Writing Support Workshop(s) they would like their students to complete. Then, students will complete the assigned workshops on Brightspace and submit a PDF Record of Completion to their course instructor, who will award a course incentive. For more information, email at csas@carleton.ca.

Submit Your Textbook Adoptions to the Bookstore

The new term is fast approaching, so don't forget to submit your textbook adoptions to the Carleton Bookstore. The earlier you submit, the more likely it is the Bookstore has the textbooks your students need in stock in time for the new term.