

# Teaching and Learning News

## Top Stories



### A Special Thank You to Jaymie Koroluk

We have some bittersweet news to share with Carleton's teaching and learning community.

On Feb.7, Jaymie Koroluk, will be leaving her position as Assistant Director, Teaching Excellence and Innovation at Teaching and Learning Services (TLS) to join Carleton's Office of Quality Initiatives (OQI) as their Assistant Director, Wellness, Leadership and Organizational Development.

Since arriving at Carleton in 2017, Jaymie has been an essential part of the TLS team. Leading the Educational Development Centre (EDC), she immediately connected with team members, faculty and Carleton's diverse teaching community, helping to build a strong network and team. Under her guidance, the EDC enhanced and renewed its programs and services, she laid the groundwork and foundation for the integration of the Discovery Centre into the TLS portfolio, and was instrumental in expanding and enhancing support for the integration of experiential learning into teaching and learning.

We also cannot understate her dedication, commitment and contributions to TLS across her tenure with us, but particularly throughout the pandemic. While we are sad that Jaymie is leaving TLS, we are excited for her and

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## Events

[Brightspace Support Hour](#)  
Feb. 8, 10 - 11 a.m.  
Feb. 16 & 23, 1 - 2 p.m.

[Brightspace Quizzes](#)  
Feb. 9, 2 - 3:30 p.m.

OQI. We know she will continue to share her wisdom and thoughtfulness with the Carleton community in her new role.

On behalf of TLS, thank you and we wish you all the best with OQI!

*Patrick Lyons*  
*Director, Teaching and Learning Services*

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## Carleton University Teaching Awards Call for Applications

Are you interested in pursuing a 2022 Carleton University Teaching Award? Or do you know an outstanding educator who deserves recognition? Teaching and Learning Services (TLS) is currently accepting applications for four awards:

- [Provost's Fellowship in Teaching Award](#): recognizes faculty and contract instructors dedicated to sustained excellence in teaching, scholarship of teaching and the continual development of teaching.
- [New Faculty Excellence in Teaching Award](#): recognizes new faculty members who underscore Carleton's commitment to teaching excellence and innovation.
- [Excellence in Blended and Online Teaching Award](#): recognizes faculty members and contract instructors whose teaching in blended, HyFlex and/or online environments has had an exceptional impact on student learning.
- [Excellence in Learning Support Award](#): recognizes the many educational support staff member who contribute to the student learning experience through their tireless work and support in labs, classrooms and many other diverse learning environments across Carleton.

The application deadline is **April 30**. [Get all the details on the awards and the nomination process here.](#)

If you have any questions, please contact us at [tls@carleton.ca](mailto:tls@carleton.ca).

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## Nominate a Student for a Provost Scholar Award

The Office of the Provost and Vice-President (Academic), through Teaching and Learning Services, invites faculty and instructors to submit nominations for the annual [Provost Scholar Award](#). This award (up to

CDF Workshop:  
Designing Learning  
Experiences from  
Scratch

Feb. 15, 1:30 - 3:30  
p.m.

CDF Workshop:  
Learning  
Outcomes:  
Blueprints for  
Course Design

Feb. 17, 10 - 11:30  
a.m.

Welcome to My  
Online Classroom -  
with Tamara  
Rozina

Feb. 22, 1 - 2:30  
p.m.

CDF Workshop:  
Learning Effectively  
with Multimedia

Feb. 22, 1:30 - 3  
p.m.

Brightspace  
Community of  
Practice

Feb. 23, 2 - 3 p.m.

CDF Workshop:  
Assessment  
Fundamentals

Feb. 24, 10 - 11:30  
a.m.

CDF Workshop:  
Incorporating  
Effective Online  
Activities and  
Communication  
Strategies into your  
Course

March 1, 1:30 - 3  
a.m.

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two \$1,000 awards per Faculty) is given to outstanding undergraduate students who exemplify student engagement by excelling in at least two of the following four areas: community engagement; international learning experience; immersive learning; undergraduate research. Nominations are due **Friday, Feb. 18.**

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## **Register for the Winter Course Design Fundamentals Program**

Teaching and Learning Services (TLS) is offering another installment of the [Course Design Fundamentals \(CDF\) program](#) this winter, Feb. 15 to March 1. This program addresses your course's foundational elements, such as the learning outcomes, the assessments, and the communication and engagement strategies, so that they are aligned and provide a well-rounded learning experience.

While this self-paced program is designed to be a flexible series of workshops that you can take in any order, this winter offering gives you the chance to complete the program in two weeks.

To enroll in the CDF program, please [complete this form](#) and register for the workshops below:

- [Designing Learning Experiences from Scratch](#), Feb. 15 from 1:30 to 3:30 p.m.
- [Learning Outcomes: Blueprints for Course Design](#), Feb. 17 from 10 to 11:30 a.m.
- [Learning Effectively with Multimedia](#), Feb. 22 from 1:30 to 3 p.m.
- [Assessment Fundamentals](#), Feb. 24 from 10 to 11:30 a.m.
- [Incorporating Effective Online Activities and Communication Strategies into your Course](#), March 1 from 1:30 to 3 p.m.

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## **Brightspace Community of Practice**

Join Teaching and Learning Services (TLS) on Feb. 23 to share your successes and challenges with the current Learning Management System (LMS).

The [Brightspace Community of Practice](#) is for instructors and course facilitators who have taught with Brightspace or are planning to teach in the LMS in the coming term. In this session, TLS staff will briefly share the latest monthly updates and changes to the learning environment, then participants will have the

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opportunity to meet with their colleagues for shared discussion, exploration and problem-solving. We'll wrap up with a short question and answer period at the end.

Come and invite a friend to this collegial sharing opportunity! Find out what others have been doing in the LMS and explore new ideas together. We hope you can make it!

[Learn more and register here.](#)

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## **TLS by the Number: Fall 2021**

Teaching and Learning Services (TLS) has worked diligently to imagine the future of teaching and learning at Carleton, and is setting the stage to ensure our institution is prepared to take advantage of the valuable lessons learned throughout the pandemic.

As we progress further into the winter term, let's take one last look back at fall 2021 and [celebrate some of the accomplishments that shaped the term.](#)

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## **Support for the Return to In-Person Teaching and Learning**

Looking for support teaching your winter term classes? The staff at Teaching and Learning Services (TLS) are here to help, whether you're teaching synchronously or asynchronously, HyFlex, online or face-to-face.

- [Media services](#): record course lectures on campus in our Classroom Studios, request a technician edit or chunk existing Classroom Studio recordings and more
- [Equipment loans](#): request a tablet, document camera, WiFi hotspot, lapel mic stem or other equipment to help you and your teaching assistant teach courses
- [Classroom orientations](#): request an orientation to help familiarize yourself with the classroom you are teaching in and the various equipment
- [Pedagogical support](#): develop a course communication and class facilitation plan, design assessments and more, with support from TLS staff
- [Educational technology](#): get support for selecting, implementing and using a number of education technology tools, including Brightspace, Kaltura Mediaspace, Poll Everywhere and Zoom

If you'd like to book a one-on-one consultation to discuss any facet of your course, please complete our

[course consultation request form](#). You can also visit our [Teaching Online and HyFlex page](#) for resources to help you teach your course, or register for one of our [upcoming workshops](#).

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## Instructor Check-in: February

We've put together monthly check-ins for instructors to reflect upon at specific points during the term.

[This month's check-in](#) focuses on **term progress**, **communication**, **learning modality** and **mental health**.

As the Carleton community continues to adjust to online teaching and learning, these check-ins can help you stay on track, stay organized and be proactive in solving any issues that might arise this term.

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## 2021-22 Outstanding TA Award

If you've worked with a great teaching assistant (TA), consider acknowledging their hard work by nominating them for an Outstanding TA Award. The deadline for nominations is **March 28 at 4:30 p.m.**

[Learn more and submit a nomination here.](#)



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