Enable Waiting Room Notifications

To make sure you don’t miss admitting students or participants in the waiting room, you can arrange for Zoom to play a notification sound when someone joins or leaves your meeting. This includes when someone joins the waiting room.

To enable this setting in a meeting:

1. Navigate to the participant’s tab and click on the “More” button to open the menu options.
2. In the list of options, select “Play sound when someone joins/leaves”.

You can read more about this setting, and other in-meeting controls, on Zoom's Official Website.