

**CARLETON UNIVERSITY COMMITTEE ON
QUALITY ASSURANCE**

**Cyclical Review of the undergraduate and graduate programs in African Studies
Executive Summary and Final Assessment Report**

This Executive Summary and Final Assessment Report of the cyclical review of Carleton's undergraduate and graduate programs in African Studies is provided pursuant to the provincial Quality Assurance Framework and Carleton's Institutional Quality Assurance Process (IQAP).

EXECUTIVE SUMMARY

The undergraduate and graduate programs in African Studies resides in Institute of African Studies, a unit administered by the Faculty of Arts and Social Sciences.

As a consequence of the review, the programs were categorised by the Carleton University Committee on Quality Assurance (CUCQA) as being of **GOOD QUALITY** (Carleton's IQAP 7.2.12).

The External Reviewers' report, submitted to Institute of African Studies on April 19th, 2017, offered a very positive assessment of the programs. Within the context of this positive assessment, the report nonetheless made a number of recommendations for the continuing enhancement of the programs. These recommendations were productively addressed by the Director of Institute of African Studies, and the Dean of the Faculty of Arts, and the Dean of the Faculty of Graduate and Postdoctoral Affairs in a response to the External Reviewers' report that was submitted to CUCQA on June 27th, 2018.

An Action Plan detailing how, when and by whom the recommendations will be implemented was received and approved by the Senate Quality Assurance and Planning Committee (SQAPC) on October 17th, 2019.

Quality Assurance Action Plan

INSTITUTE OF AFRICAN STUDIES (Combined Honours, General BA, and Collaborative MA in African Studies)

Completed by: Christine Duff

Date: 03 June 2019

Dean or delegate:

Approval date:

External Reviewer Recommendation	Unit Action Item *	Timeline & Owner	Progress Update
1. Gather representational data on graduate student enrollments.	Compilation of enrollment numbers for AFRI 5000.	Ongoing. Initial survey completed December 2018 (J. Payne)	2013-2018 figures compiled. Updates will be made yearly.
2. Establish clear terms of reference of mandate and duties for each committee that extend beyond defining membership criteria	Review and update IAS Constitution. <ul style="list-style-type: none"> • Strike <i>ad hoc</i> committee • Committee reviews and updates document. • New document circulated to IAS-affiliated faculty. • New document posted on IAS website. 	Summer 2019 (C. Duff) Fall 2019 Early 2020 Early 2020 (J. Payne)	Ongoing
3. Explore possibility of introducing a mandatory theory & methods course for IAS students	Creation of an undergraduate theory and methods course.*	<ul style="list-style-type: none"> • Interim Director to strike ad-hoc curriculum committee Spring 2019 • <i>Ad hoc</i> Curriculum Committee to create course description and identify course objectives Summer 2019 • Submit changes Sept.15, 2019 for approval by FASS & FPA Faculty Curriculum Committees and Faculty Boards. • First course offering in 2020-2021 Academic year 	Ongoing
4. Pursuit of dedicated multipurpose space for IAS by Dean of FASS.	Communicate urgent need for physical space (multipurpose and office) to Dean of FASS.	Under discussion since 2017 . Request sent to University Space Committee in 2018 but no decision made. P. Adesanmi followed up with P. Rankin in December 2018 & January 2019 ; C. Duff followed up with P. Rankin in June 2019 .	Ongoing

5. Review by Dean of FASS of the current administrative support resources dedicated to IAS, with a view to augmenting them where possible.	Request additional administrative support from Dean of FASS.	Request sent to Dean of FASS (W. Clement) June 2017 . F. Ajidahun hired (6-mo. contracts). Current contract extended to October 31, 2019 . Commitment from Dean Rankin that F. Ajidahun's position will be made permanent sometime during the 2019-20 budget year.	Ongoing
6. Allocation of extra support beyond the current course secondment to the IAS Program Director.	Discuss with Dean of FASS the possibility of increased course release or creation of Associate Directorship.	Discussed with Dean of FASS (W. Clement) June 2017 & deemed not feasible at that time. C. Duff revisited issue with P. Rankin Spring 2019 . P. Rankin confirmed this is not a possibility.	Closed
7. Explore possibility of library support for curating & managing important archival materials.	Meet with MacOdrum Library to request assistance with managing archives and materials.	P. Adesanmi met with representatives of the MacOdrum Library in Fall 2016 . The Library has had similar requests from other groups on campus in the past and has always opted to house only items it owns or to which it subscribes. Discussions with Library will be re-opened in Summer 2019 .	Ongoing
8. Development of coherent and sustainable plan for recruiting & retaining undergraduate students, and improving graduation rates.	Launch Carleton University Africa Day	C. Sobers submitted initial proposal Fall 2018 <ul style="list-style-type: none"> • Anticipated launch: Fall 2020 	Ongoing
9. Explore ways of building connection with student body to facilitate communications and mentoring.	Introduce student mentoring program Maintain strong social media presence Continue undergraduate conference, speakers series and IAS Annual Conference	Alumni mentoring implemented Fall 2017 .	Ongoing

***Will any of the Action Items described above require calendar changes? If yes, please indicate which ones.**